Easton Airport Advisory Board Meeting Minutes Attendance – 9/16/2026

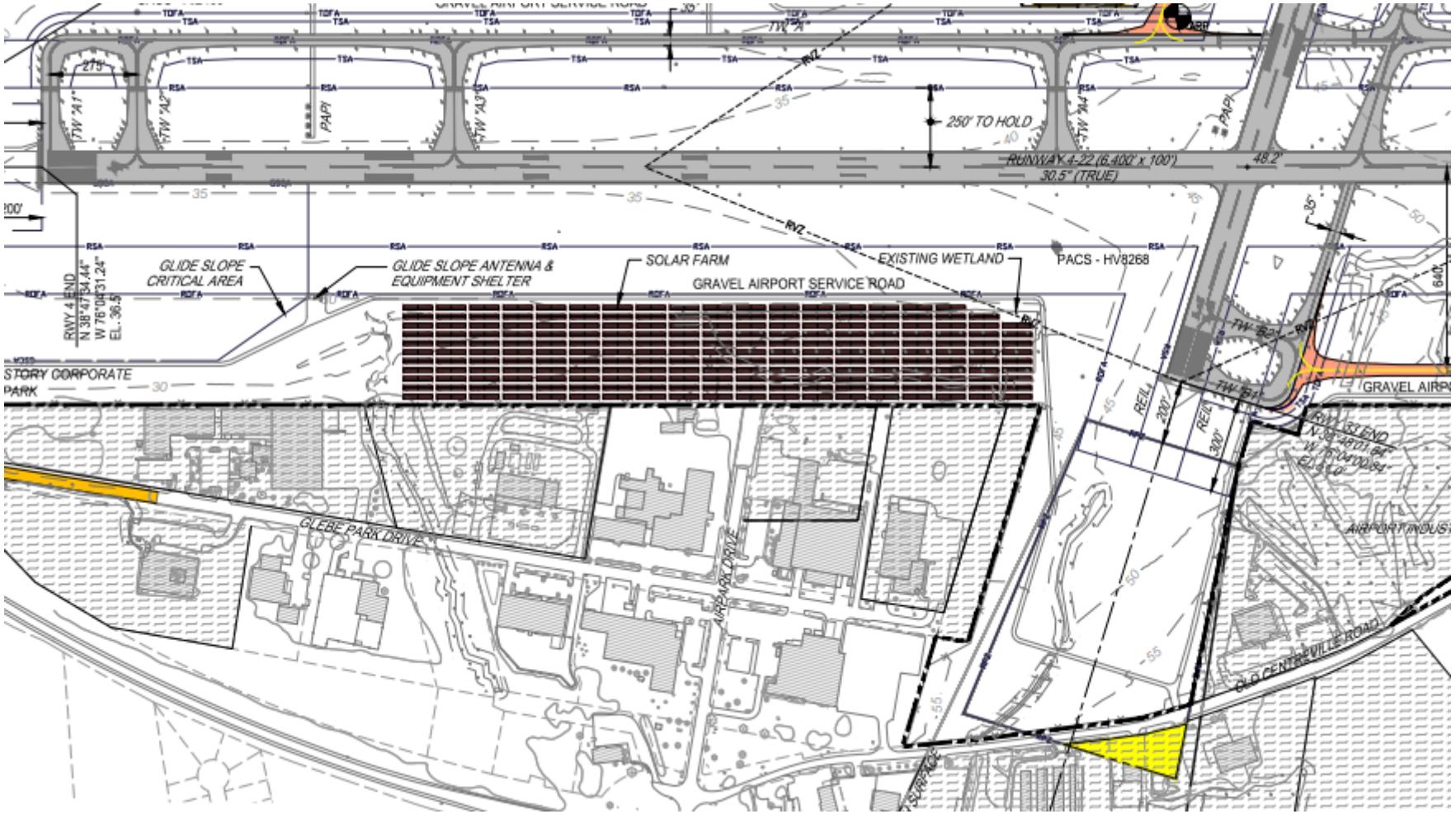
Name	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business Manager
Jane Warrington	Airport Office Manager
Rudy Strickland	Airport Advisory Board
Hugh Grunden	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Lynn Mielke	Talbot County Council Member
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Michelle Anstatt	Maryland Air
Tad Woodward	Trident Aviation
Mike Detmer	Congressman Andy Harris' Office
Rick Clark	Pilot
John Hines	Easton Utilities
Kurt Fuchs	Easton Utilities
Airman Ole	

Advisory Board Meeting Agenda

1. Approval of Minutes
2. Airport Operations Update
3. Community Outreach
4. Business Development
5. Maintenance Department Updates
6. Air Traffic Operations
7. Airport Projects, Modernization Program, & Other Updates
8. Fuel Operations
9. Public Comments

EASTON AIRPORT

Easton Airport – Easton Utilities Solar Project




06-02-2026 Patrick J. Hendrickson / Highca

Airport Modernization Program

Construction Package 2 – 2025

Reynolds Excavating

- Project is substantially complete; working on punch list items
- Funding is in place; FAA & MAA grants executed

Construction Package 3 - 2026

David A. Bramble, Inc.

- Project is substantially complete
- Funding is in place; FAA & MAA grants executed

Airport Modernization Program

Construction Phase 4 - 2027

Improve RSA and Extend Runway 4/22 (Pavement)

- David A. Bramble, Inc. Is the prime contractor
- Begins construction of 1900 ft of new Runway
- Total Project Cost is $8,697,168 to complete all Runway base construction and surface paving
- FAA AIP $6,508,297 grants executed Sept. 9, 2026
- MAA share still being determined ($750k - $1M)
- Congressionally Directed Funds ($3 million in FFY27)
    - The FY27 Transportation, Housing, Urban Development appropriations bill as released
- $1.5 million in local share included in the Airport's FY27 Budget

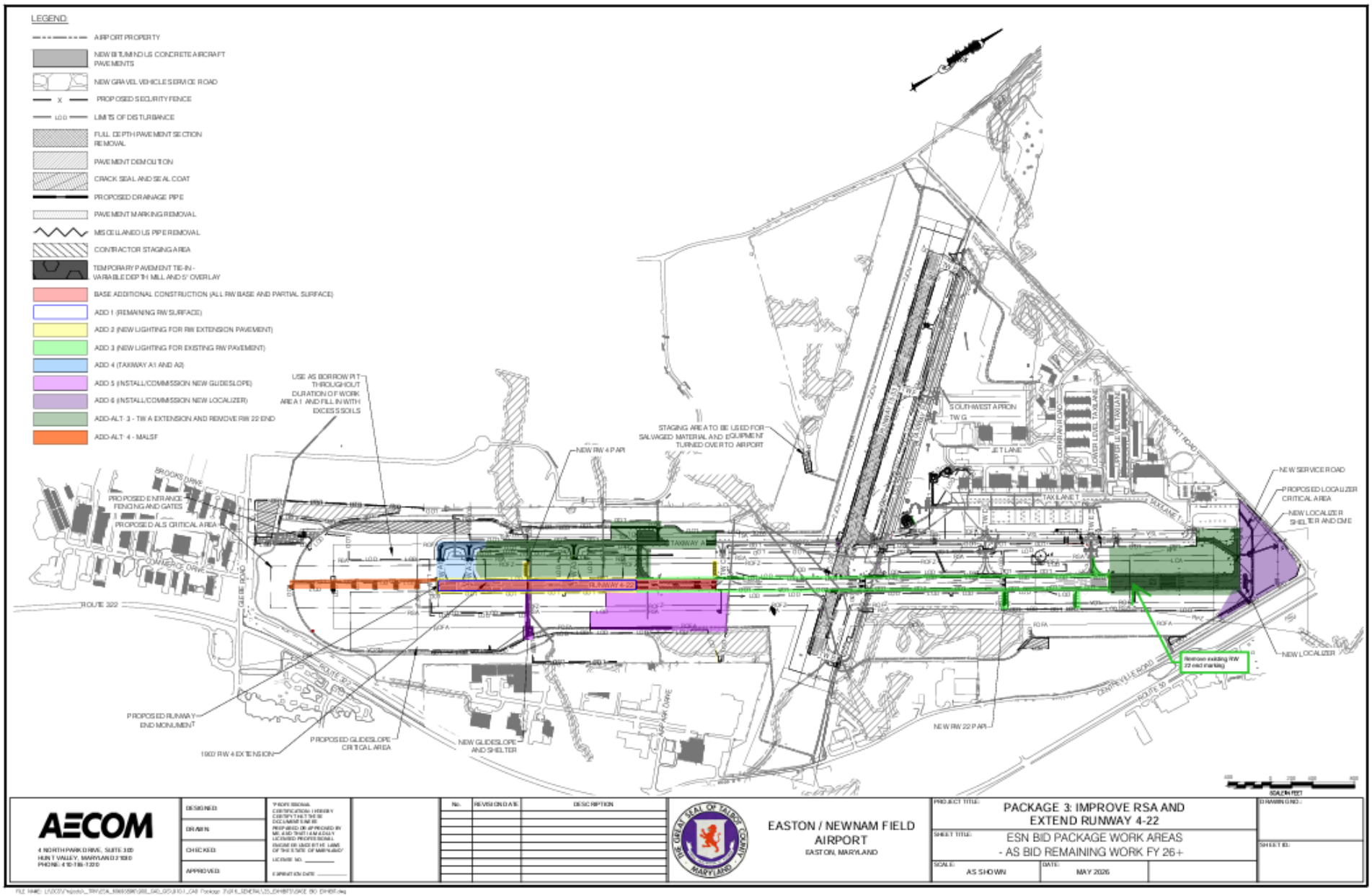
Airport Modernization Program

Construction Phase 4 - 2027

Improve RSA and Extend Runway 4/22 (Pavement)

Next Steps:

- Finalizing Scope of Work and Developing Construction Schedule with Primary Contractor, Bramble Construction
- Obtain Approval from County Council on October 27, 2026
- NTP expected October 28, 2027
- Preliminary base/underdrain work to begin this fall
- Paving Spring 2027
- Runway 4/22 to close for 3 to 4 months during construction



AECOM
4 NORTH PARK DRIVE, SUITE 300
HUNT VALLEY, MARYLAND 21030
PHONE: 410-584-7200

DESIGNED
DRAWN
CHECKED
APPROVED

I HEREBY CERTIFY THAT THESE DOCUMENTS WERE PREPARED OR APPROVED BY ME, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MARYLAND/
LICENSE NO.
EXPIRATION DATE

No.	REVISION DATE	DESCRIPTION

THE GREAT SEAL OF TALBOT COUNTY MARYLAND

EASTON / NEWNAM FIELD AIRPORT
EASTON, MARYLAND

PROJECT TITLE: PACKAGE 3: IMPROVE RSA AND EXTEND RUNWAY 4-22
SHEET TITLE: ESN BID PACKAGE WORK AREAS - AS BID REMAINING WORK FY 26+
SCALE: AS SHOWN
DATE: MAY 2026
DRAWING NO.:
SHEET ID:

Bid# 26-13 RFP to Lease Aircraft Hangar

- Approximately 36,960 sq. ft. Hangar located at 9465 Jet Lane
- RFP period closes at 10:00 am on September 30
- Airport Management & Advisory Board will review
- Airport and selected operator will negotiate lease agreement
- Forwarded to County Council for consideration/approval


RFP NO.: 26-13 REQUEST FOR PROPOSALS EASTON AIRPORT LEASE AN AIRCRAFT HANGAR PAGE 1

Community Outreach & Business Updates



Fall Events

- Several School Field Trips are Scheduled
- Career Fairs
- Sponsored Events w/ Discover Easton
- Walk & Talk – October 29

- *New* – MD State Police's Trunk or Treat at Easton Airport

2026-2027 Goals - Customer Relations

- **Invoicing & Payment Modernization**
  - Implement updated fuel billing workflow.
  - Internally, transition to QuickBooks Online (QBO).
  - Roll out online tenant payment tools upon County Finance policy approval.
- **Food & Beverage (F&B) Resources**
  - Explore expanded local vendor partnerships and pop-up options.
  - Additional seating in the lounge and patio at the terminal.
  - Develop resource and guides for local food delivery and nearby dining.
- **Gate Card Renewal & Training**
  - Require all tenants and businesses to complete training and card renewals by **Spring 2027**.

2026-2027 Goals - Airport General

- **Hangar Development & Leasing**
  - Support Bid# 26-13 RFP to Lease Aircraft Hangar process.
  - Market lot development opportunities.
- **Safety & Training**
  - Schedule joint airfield safety and emergency response training with local agencies.
- **Standard Operating Procedures (SOPs)**
  - Finalize deferred Fuel Farm SOP documentation and staff safety updates.
  - Audit and update remaining operational SOPs across airport facilities.

Maintenance Department Update



Chip Kennedy, Maintenance Director

Air Traffic Control Tower Update



Scott Stiefel, Air Traffic Manager

Fuel Operations

Month	Product	Easton Jet	MD Air	NexGen	Trident	Total
Jul-26	Jet A	17,146	30,910	16,962	15,062	80,080
Aug-26	Jet A	21,280	26,511	18,369	10,052	76,212
Total YTD	**Jet A**	**38,426**	**57,421**	**35,331**	**25,114**	**156,292**
					FY2026 Average Comparison	141,341
					Percentage Change	10.58%
Month	**Product**	**Easton Jet**	**MD Air**	**NexGen**	**Trident**	**Total**
Jul-26	Avgas	2,447	1,064	2,280	6,791	12,582
Aug-26	Avgas	2,044	854	1,310	4,000	8,208
Total YTD	**Avgas**	**4,491**	**1,918**	**3,590**	**10,791**	**20,790**
					FY2026 Average Comparison	13,525
					Percentage Change	53.72
Combined Total YTD		**42,917**	**59,339**	**38,921**	**35,905**	**177,082**
					FY2026 Average Comparison	154,867
					Percentage Change	14.34%
					10 Year Average Comparison	134,355
					Percentage Change	31.80%

Fuel Operations

Easton Airport has made significant upgrades to its fuel farm by installing new Total Control Systems (TCS) Electronic Registers. These modern digital meters enhance accuracy and reliability while providing more precise data collection for inventory control, pricing, and billing.

- **August 25, 2026**, Easton Airport transitioned to an **Average Cost Fuel Pricing System**
- Fuel prices for Jet Fuel and AVGAS are established every Tuesday
- A single weekly consolidated fuel invoice for each FBO is issued every Wednesday
- Easton Airport has established Net 30 payment terms for fuel invoices

Our goal is to establish a consistent, transparent, and financially responsible fuel pricing and billing system that benefits the Airport, our FBOs, and the aviation community we serve.

Public Comment

Q: Would installing solar panels impact nav aids or cause issue to pilots due to glare?

A: Airspace & Glare studies would need to be completed before moving forward with the project. All possible impacts on the operation would be considered.

Q: How does installing a solar farm benefit the airport?

A: The Airport would generate revenue from the land lease and could potentially reduce electricity expenses.

This project is only in the concept stage. No official studies or periods of future public comment have been planned.



Thank You!

Our Next Meeting is Wednesday, October 21, at 9 a.m.