

Advisory Board Meeting Minutes –

11/19/2025

Attendee	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business Manager
Chip Kennedy	Airport Maintenance Director
Jane Warrington	Airport Office Manager
Jack Pettit	Airport Advisory Board - President
Rudy Strickland	Airport Advisory Board
Hugh Grunden	Airport Advisory Board
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Lynn Mielke	Talbot County Council Member
Jennifer Lutz	AECOM Airport Consultant
Derek Staubb	AECOM Airport Consultant
Scott Stiefel	Tower Manager – Midwest ATC Services
Michelle Anstatt	Maryland Air
Stephen Rueter	MSP Aviation – Trooper 6
Jennifer Hines	
Mike Detmer	Congressman Andy Harris' Office

Advisory Board Meeting Agenda

1. Approval of Minutes
2. Airport Operations Update
3. Community Outreach
4. Business Development
5. Maintenance Department Updates
6. Air Traffic Operations
7. Airport Projects, Modernization Program, & Other Updates
8. Fuel Operations
9. Public Comments



Airport Modernization Program

Construction Package 2 - 2025

- Prime contractor: Reynolds Excavating
- Demolition of building is complete, repurposing/recycling in progress
- Project is behind schedule; Original completion date was 9/30/25
- Major work items remain:
 - Utility Relocation
 - Stream Relocation
 - Final grading
- Anticipating completion in Spring 2026
- Funding is in place; FAA & MAA grants executed

Airport Modernization Program

Construction Package 3 – Base Bid 2026

- David A. Bramble, Inc. Will be the prime contractor
- Planning for Construction is underway
- Preconstruction meeting held 10/9/25
- Initial site visit 10/15/25
- Electrical Infrastructure will be the primary focus (New Vault, Regulators, Duct banks)
- Funding is in place; FAA & MAA grants executed
- Airport Closures dates in early 2026
 - Previously coordinated dates have been canceled

Airport Modernization Program

Construction Package 3 – Add Alternate 5

Runway 15/33 Maintenance

- Rehab of Runway 15/33 (crack fill, seal coat, paint) - MAA Special Grant
- New Signage (100% Airport Funded)
- Airport Closures dates in Spring 2026
 - Previously coordinated dates have been canceled

Terminal Building Upgrades

- Café space rehab is well underway
- Vending machines are operational in a temporary location







Shore Regional Health Construction

Overview

- FAA & MAA have determined that use of Fixed Cranes to construct the new hospital will create obstructions that are considered hazards to air navigation
- Two Cranes – Max height is 290 ft MSL with a span of approximately 800 ft wide
- Control Tower will handle mitigations
- Impacts planned to begin October 1, 2025, through Summer 2026

Operational Impacts

- IFR Minimums will see varying increases for all runways
- Tower will adjust IFR Departure Procedures and VFR Traffic Pattern as needed
- Airport published notices

Easton Airport Notice

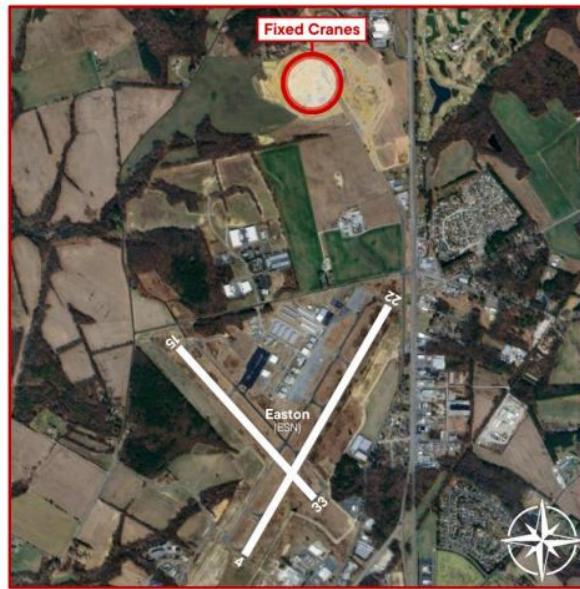
TOWER CRANES 1.2 N NORTH OF ESN

Timeframe: October 1, 2025, through Summer 2026

Location: 1.2 NM North of ESN

Details: Two fixed tower cranes will be used in the construction of the new Shore Regional Medical Center. The cranes will operate at a maximum height of 290 ft MSL with a boom width of approximately 800 ft.

The Easton Air Traffic Control Tower (118.52) will provide advisories and adjust the traffic pattern as necessary. Pilots are advised to use extra caution in the area. Check NOTAMs frequently.



For Details Contact Easton Airport Office 410-770-8055

AWOS Unavailable

General Aviation Bulletin

- When: Nov 1, 2025 – TBD
- What: METARs from non-federal AWOS sites in Maryland will not be available through ADS-B, FAA, and third-party services for the next few months. Use frequencies and phone numbers to obtain reports.

General Aviation Bulletin

from the Office of Regional Aviation Assistance

AWOS UNAVAILABLE

When: November 1, 2025 - TBD
What: METARs from non-federal AWOS sites in Maryland will not be available through ADS-B, FAA, and third-party services for the next few months. Use frequencies and phone numbers to obtain reports.

ID	Airport	AWOS Frequency	Phone Number
W29	Bay Bridge Airport	120.575	(410) 643-8795
CGE	Cambridge-Dorchester Regional	120.675	(410) 228-7559
DMW	Carroll County Regional	121.25	(410) 876-1281
CGS	College Park Airport	121.225	(301) 864-5497
ESN	Easton/Newnam Field	124.475	(410) 822-2817
FDK	Frederick Municipal Airport	124.875	(301) 600-1457
0W3	Harford County Airport	132.725	(667) 340-6003
2G4	Garrett County Airport	120.125	(301) 746-8443
CBE	Greater Cumberland Regional	128.625	(301) 738-0451
FME	Tipton Airport	123.925	n/a
MTN	Martin State Airport	124.925	(410) 682-8848
2W6	St. Mary's County Regional	119.575	(301) 373-6514



[Contact airports directly for additional information](#)

FLY SAFE

CHECK NOTAMS

FLYSMART

For immediate release, please post / distribute.

No. 2025-04

Issue Date: October 31, 2025

MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND AVIATION ADMINISTRATION

Fuel Farm – Metering System Upgrade



Some components of the current metering system are obsolete. The pictured “Gasboy” system has completely failed and is now bypassed, requiring Airport staff to manually dispense fuel and record amounts on paper logs.

Fuel Farm – Metering System Upgrade



Jet A & AVGAS Upgrading to Total Control Systems TCS3000

- East Coast Aviation LLC will perform the install
- TCS3000 Electronic Register system will include an interface panel with 2 remote displays and registers to ensure accurate fuel dispensing.
- TCS Software will interface with computers in the Airport Office to allow for accurate and timely invoicing and improve inventory control.

Community and Business Outreach



Community Engagement & Upcoming Events

- Fall Field Trips Success:
 - *EHS, EMS, Sage, Scouts, and ChesMRC*
- BOONANA: 400+ Kids at TCCC
- Easton's Holiday Parade – Dec 5
- 2025 ESN User Survey sent out this month
- Airport Economic Development
 - *Meet in 2026 to review survey results*

A Special Flight at Easton Airport



Brigadier General Pezzullo Takes to the Skies Once Again

- Rich Pezzullo (son) brought this story to us.
- His wheelchair-bound father was safely hoisted into his aircraft with the help of the community.
- Easton ATC recognized General Pezzullo and shared camaraderie (controllers former Air Force).
- We appreciate Rich for sharing this story with us (15,000 views)
- www.eastonairport.com/news

Projects, Action Items, & 2026 Goals

Customer Relations

- Payment Processing Options – Improved manual process while **awaiting news on County's** new processing company with new web payment solutions
- Key Cards & Driving Training Online – Online model in place, testing
 - **UPDATE:** Uploading tenant info into Teams, readying for 2026 training
- Noise Abatement Updates – Met with Airport Monitoring to review their systems
 - **UPDATE:** Automation pricing high, exploring in house solutions

Airport General

- Derelict/Older Aircraft – SW Ramp cleared
 - Working with tenants on older aircraft in hangars now
- Lot Development - Site surveying, economic opportunity meetings
- Fuel Farm – New meters, new fuel tracking/pricing, new processes
 - **UPDATE:** Meter purchase approved, Chip working with vendor (Tracking and SOP updates to follow)
- **Terminal/Cafe (in progress, updates moved to agenda)**

Maintenance Department Update

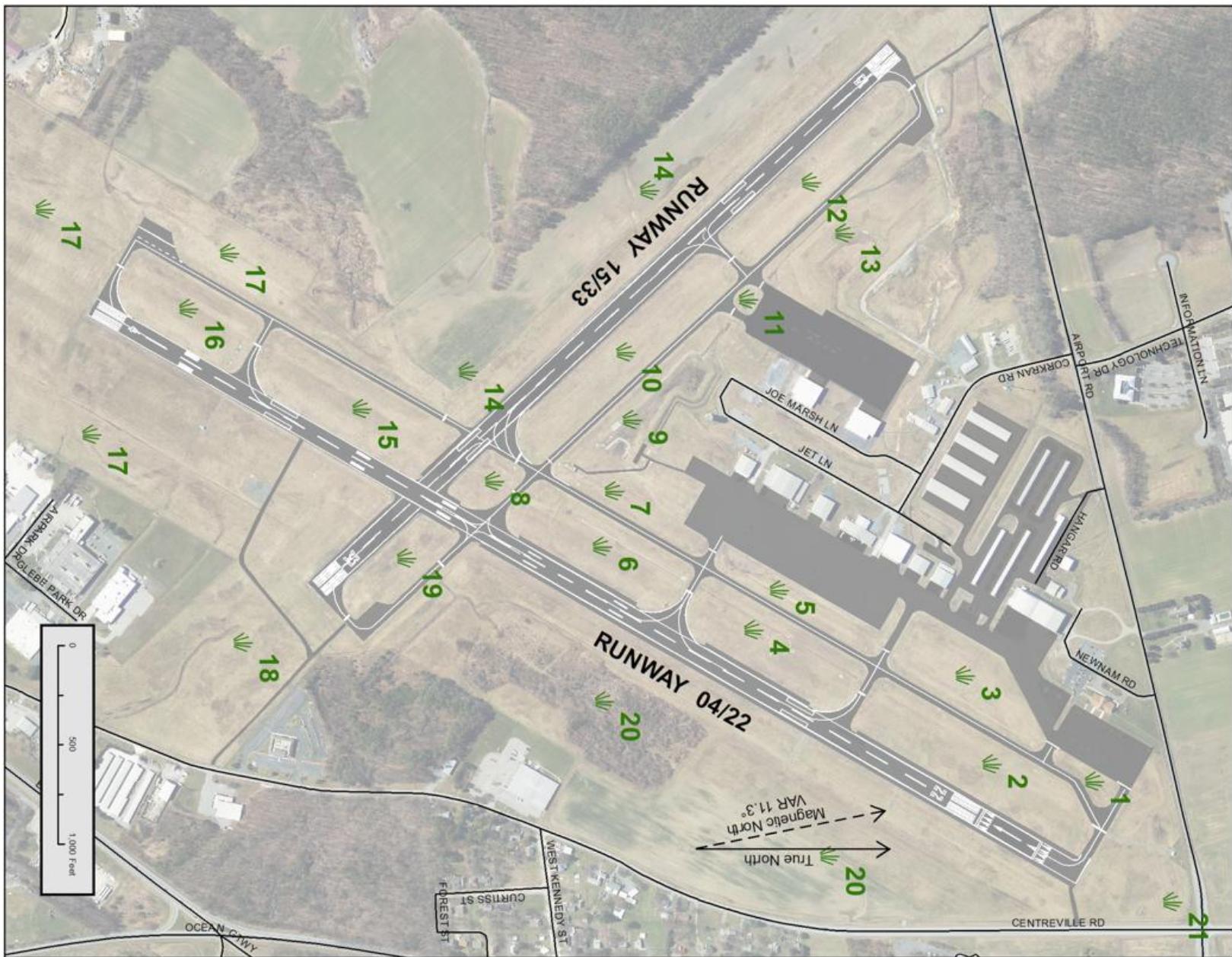


Chip Kennedy, Maintenance Director









Air Traffic Control Tower Update



Scott Stiefel, Air Traffic Manager

Fuel Operations

Comparison of Jet-A as of Oct 2025 (2026 Budget)

Company	Oct Last Budget	Total 2025	Difference	% of Change
Easton Jet	52228	64967	12739	24.4%
Flight Support Services	117243	115060	-2183	-1.9%
Trident	46740	39381	-7359	-15.7%
NexGen	50446	104018	53572	106.2%
Airport Jet Total	266657	323426	56769	21.3%

Comparison of Avgas as of Oct 2025 (2026 Budget)

Company	Oct Last budget	Total 2025	Difference	% of Change
Easton Jet Service	8132	9329	1197	14.7%
Flight Support Services	6338	4812	-1526	-24.1%
Trident	19015	13109	-5906	-31.1%
NexGen	4282	8363	4081	95.3%
Airport Avgas Total	37767	35613	-2154	-5.7%
Combined Fuel Totals	304424	359039	54615	17.9%
10 Year Average	262698	359039	96,341	36.67%

The 10 Year Average included total annual gallons from 2014 through 2024. The average was 788,094 annually.

Public Comment

Q: Any community complaints about airport traffic patterns changes due to cranes or other area projects?

A: No calls or emails have been received beyond the fall crop dusting season. Military training was less impactful this year, no complaints of note there. We have not logged any complaints about jets or larger aircraft.



EASTON AIRPORT

AVIATION GATEWAY TO THE EASTERN SHORE

Thank You!

Next Meeting is Wednesday, December 17 at 9 a.m.