

Advisory Board Meeting Minutes – 09/17/2025

Attendee	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business Manager
Chip Kennedy	Airport Maintenance Director
Jane Warrington	Airport Office Manager
Jack Pettit	Airport Advisory Board - President
Hugh Grunden	Airport Advisory Board
Charlie Daffin	Airport Advisory Board
Lynn Mielke	Talbot County Council Member
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Derek Staubb	AECOM Airport Consultant
Scott Stiefel	Tower Manager – Midwest ATC Services
Michelle Anstatt	Maryland Air
Stephen Rueter	MSP Aviation – Trooper 6
Hunter Harris	Pilot
Airman Ole	Online Guest

Advisory Board Meeting Agenda

1. Approval of Minutes
2. Airport Operations Update
3. Community Outreach
4. Business Development
5. Maintenance Department Updates
6. Air Traffic Operations
7. Airport Projects, Modernization Program, & Other Updates
8. Fuel Operations
9. Public Comments



Airport Modernization Program Construction Package 2 - 2025

- Prime contractor: Reynolds Excavating
- Demolition of building is complete, repurposing/recycling in progress
- Full site grade by this fall
- No operational impacts expected to the airfield
- Funding is in place; FAA & MAA grants executed







Airport Modernization Program



Construction Package 3 – 2026

- David A. Bramble, Inc. Will be the prime contractor
- Planning for Construction to begin in October 2025
- Electrical Infrastructure will be primary focus (New Vault, Regulators, Ductbanks)
- Rehab of Runway 15/33 (crack fill, seal coat, paint) - MAA Special Grant
- Notice of AIP Grant Award received on 9/16/25 for \$8,713,751

Airport Modernization Program

Construction Package 3 –2026

Funding:

- AIP Grant Request Submitted for \$9,755,369
- FAA AIP and IIJA grants will fund 95% of the project
- Maryland Aviation Administration (MAA) grants will fund 2.5% of “hard” construction costs
- Easton Airport will fund 2.5% of the construction costs and 10% of the Administrative Expenses and Engineering Fees

The maximum cost to Easton Airport is estimated to be approximately \$402,000.

The proposed FY2026 Airport Budget includes \$570,000 to cover our local share of the project. Easton Airport currently has \$2.1 million in cash reserves.

(*Verified with Finance Dept on 5/1/2025)

Shore Regional Health Construction

Overview

- FAA & MAA have determined that use of Fixed Cranes to construct the new hospital will create obstructions that are considered hazards to air navigation
- Two Cranes – Max height is 290 ft MSL with a span of approximately 800 ft wide
- Control Tower will handle mitigations
- Impacts planned to begin October 1, 2025, through Summer 2026

Operational Impacts

- IFR Minimums will see varying increases for all runways
- Tower will adjust IFR Departure Procedures and VFR Traffic Pattern as needed
- Airport will publish Notices (NOTAMs, Facebook, Posted in Terminal)

Easton Airport Notice

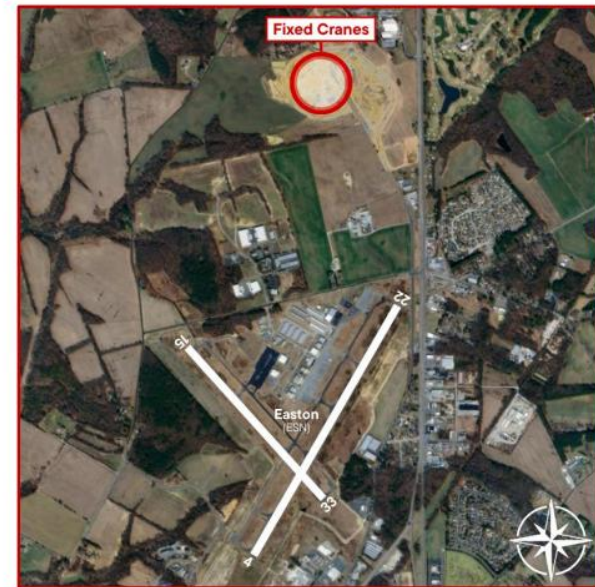
TOWER CRANES 1.2 N NORTH OF ESN

Timeframe: October 1, 2025, through Summer 2026

Location: 1.2 NM North of ESN

Details: Two fixed tower cranes will be used in the construction of the new Shore Regional Medical Center. The cranes will operate at a maximum height of 290 ft MSL with a boom width of approximately 800 ft.

The Easton Air Traffic Control Tower (118.52) will provide advisories and adjust the traffic pattern as necessary. Pilots are advised to use extra caution in the area. Check NOTAMs frequently.



For Details Contact Easton Airport Office 410-770-8055

Community Outreach



- **Airfield Modernization Program “Community Tour”**
 - Presented at the Library
 - EEDC – Committee Update
 - Accepted invites to present to Hyde Park and Easton Village this winter



- **Let's Fly Now!**
- **Easton's Fall Kickoff Weekend**
- **Fall Field Trips**
- **Boonanza**
- **Holiday Parade**



Community Outreach



- **Cover Crop Program**
 - Sharing MD Department of Agriculture's PR
 - Social Media Informational Campaigns
- **Trooper 6 Hoist Training**
 - 1900-2300 (hopefully done way earlier than this)
 - 9/22, 9/25, 9/29, 10/2, 10/6, 10/9, 10/13, 10/15
 - Social Media Informational Campaign

Projects, Action Items, & 2026 Goals

- **Customer Relations Tool**

- Payment Processing Options – Working with Talbot Finance on new processing company, new web payment solutions
- Key Cards & Driving Training Online – Online model in place, testing
- Noise Abatement Updates – Tapping Airport Monitoring Capabilities

- **Terminal/Café**

- Quoting process has started.
- Temporary vending machines in place.

- **Derelict Aircraft**

- One aircraft removed, working on others

- **Lot Development**

- Site surveying, economic opportunity meetings

- **Fuel Farm SOP Update**

- Pricing new meters, new fuel tracking/pricing, new processes

Maintenance Department Update



Chip Kennedy, Maintenance Director

Air Traffic Control Tower Update



Scott Stiefel, Air Traffic Manager

Fuel Operations

Comparison of Jet-A as of Aug 2025 (2026 Budget)				
Company	Aug Last Budget	Total 2025	Difference	% of Change
Easton Jet	24174	36552	12378	51.2%
Flight Support Services	54822	52424	-2398	-4.4%
Trident	24923	18629	-6294	-25.3%
NexGen	29271	51660	22389	76.5%
Airport Jet Total	133190	159265	26075	19.6%
Comparison of Avgas as of Aug 2025 (2026 Budget)				
Company	Aug Last budget	Total 2025	Difference	% of Change
Easton Jet Service	4659	5153	494	10.6%
Flight Support Services	4039	3205	-834	-20.6%
Trident	12450	8756	-3694	-29.7%
NexGen	2409	4083	1674	69.5%
Airport Avgas Total	23557	21197	-2360	-10.0%
Combined Fuel Totals	156747	180462	23715	15.1%
10 Year Average	131349	180462	49,113	37.39%
The 10 Year Average included total annual gallons from 2014 through 2024. The average was 788,094 annually.				

Public Comment

- No comments



EASTON AIRPORT

AVIATION GATEWAY TO THE EASTERN SHORE

Thank You!

Next Meeting is Wednesday, October 15 at 9 a.m.