

# Easton Airport Advisory Board Meeting Minutes – 5/21/25

Name	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business Manager
Chip Kennedy	Airport Maintenance Director
Jane Warrington	Airport Office Manager
Jack Pettit	Airport Advisory Board - President
Rudy Strickland	Airport Advisory Board
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Lynn Mielke	Talbot County Council Member
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Michelle Anstatt	Maryland Air
Tad Woodward	Trident Aviation
Mike Detmer	Congressman Andy Harris' Office

# Advisory Board Meeting Agenda

1. APPROVAL OF MINUTES
2. AIRPORT OPERATIONS UPDATE
3. COMMUNITY OUTREACH
4. BUSINESS DEVELOPMENT
5. MAINTENANCE DEPARTMENT UPDATES
6. AIR TRAFFIC OPERATIONS
7. AIRPORT PROJECTS, MODERINATION PROGRAM, & OTHER UPDATES
8. FUEL OPERATIONS
9. PUBLIC COMMENTS



# Airport Modernization Program Construction Package 2 - 2025

- Prime contractor: Reynolds Excavating
- Demolition of building is complete, repurposing/recycling in progress
- Full site grade by this fall
- No operational impacts expected to the airfield
- Funding is in place; FAA & MAA grants executed



# Airport Modernization Program



## Construction Package 3 –2026

- Opening Bids on May 29, 2025
- Grant Applications Deadline is June 16, 2025
- Letter from DOT Secretary and Draft Grant Agreement is under review by Office of Law
- Planning for Construction to begin in October 2025
- Airfield closures expected to begin in November
- Airfield will be open for Waterfowl, Thanksgiving and Christmas
- Dates will be finalized mid summer

# Airport Modernization Program

## Construction Package 3 –2026

### FUNDING

- FAA AIP and IIJA grants will fund 95% of the project
- Maryland Aviation Administration (MAA) grants will fund 2.5% of “hard” construction costs
- Easton Airport will fund 2.5% of the construction costs and 10% of the Administrative Expenses and Engineering Fees

The maximum cost to Easton Airport is estimated to be approximately \$425,000.

The proposed FY2026 Airport Budget includes \$570,000 to cover our local share of the project. Easton Airport currently has \$2.1 million in cash reserves.

*(\*Verified with Finance Dept on 5/1/2025)*

# Shore Regional Health Construction

## OVERVIEW

- FAA & MAA have determined that use of Fixed Cranes to construct the new hospital will create obstructions that are considered hazards to air navigation
- Two Cranes – Max height is 290 ft MSL with a span of approximately 800 ft wide
- Airport working with Control Tower on mitigations
- Impacts planned to begin October 1, 2025, through Summer 2026

## OPERATIONAL IMPACTS

- IFR Minimums will see varying increases for all runways
- IFR Departure Procedures will require changes
- VFR Traffic Pattern will need adjustment
  - Right Base for Runway 22 will see severe impacts
  - Longer Downwinds for Runway 22
  - More Left Hand Traffic Patterns on Runway 22
  - More Right Hand Traffic Patterns on Runway 4
  - More Operations will be routed over populated areas; Town of Easton



# Community Outreach



- **Career Fairs**
  - EHS & CRMS
- **Field Trips & Tours**
- **Easton Airport Cruise-In**
  - 200+ Vehicles
  - Raised approx. \$2,000 for ACE
- **MRAC 2025**
  - June 11-13
- **ACE Summer Learning**
  - July 15, 16, 22, 23
- **Outdoor Movie Night**
  - August 1, 2025

# Community Outreach – ACE Coloring & Activity Book



- Designed in house to be educational and engaging
- Simple, but not generic
- Introduce younger kids to the exciting world of aviation
- Bonus, helps educate parents too
- Found at the Terminal, Easton Welcome Center, Library, Events



# RFQ: F&B Vendor for ESN Terminal



## **REQUEST FOR QUALIFICATIONS: FOOD & BEVERAGE VENDOR FOR EASTON AIRPORT TERMINAL**



*Easton Airport's RFQ for a food and beverage vendor to enhance terminal services and accommodate customer service needs.*

### **Contact Info**

Micah Risher - [mrisher@talbgov.org](mailto:mrisher@talbgov.org)  
Jeff Lankford - [jlankford@talbgov.org](mailto:jlankford@talbgov.org)  
ESN Office - 410-770-8055

- Vendor Flexibility: Creative proposals encouraged.
- Selection Process: Meetings and interviews, receive and review proposals
- Key Criteria: Experience, solid business model, customer service focused, financials, safety driven.
- Timeline: RFQ open April 1 - May 30, 2025.

# Maintenance Department Update



**Chip Kennedy, Maintenance Director**

# Air Traffic Control Tower Update



**Runway Safety Action Team (RSAT) Meeting**  
***May 23 at 10 AM / [eastonairport.com/rsat2025](http://eastonairport.com/rsat2025)***

# Fuel Operations

Comparison of Jet-A as of April 2025 (2025 Budget)				
Company	April Last Budget	Total 2025	Difference	% of Change
Easton Jet	173144	120038	-53106	-30.7%
Flight Support Services	228459	249081	20622	9.0%
Trident	130400	99084	-31316	-24.0%
NexGen	171026	135015	-36011	-21.1%
<b>Airport Jet Total</b>	<b>703029</b>	<b>603218</b>	<b>-99811</b>	<b>-14.2%</b>
Comparison of Avgas as of April 2025 (2025 Budget)				
Company	April Last budget	Total 2025	Difference	% of Change
Easton Jet Service	21428	15994	-5434	-25.4%
Flight Support Services	14482	11196	-3286	-22.7%
Trident	36385	25436	-10949	-30.1%
NexGen	8323	12607	4284	51.5%
<b>Airport Avgas Total</b>	<b>80618</b>	<b>65233</b>	<b>-15385</b>	<b>-19.1%</b>
<b>Combined Fuel Totals</b>	<b>783647</b>	<b>668451</b>	<b>-115196</b>	<b>-14.7%</b>
<b>10 Year Average</b>	<b>656745</b>	<b>668451</b>	<b>11706</b>	<b>1.8%</b>
The 10 Year Average included total annual gallons from 2014 through 2024. The average was 788,094 annually.				

# Public Comment

**No Comments**





# EASTON AIRPORT

AVIATION GATEWAY TO THE EASTERN SHORE

**Thank You!**

**Next Meeting is Wednesday, August 20 at 9 a.m.**  
**No meeting in June or July**