

Advisory Board Meeting Board Meeting Minutes – 02/19/2025

Attendee	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business Manager
Jane Warrington	Airport Office Manager
Jack Pettit	Airport Advisory Board - President
Rudy Strickland	Airport Advisory Board
Hugh Grunden	Airport Advisory Board
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Scott Stiefel	Tower Manager – Midwest ATC Services
Michelle Anstatt	Maryland Air
Tad Woodward	Trident Aviation
Hunter Harris	Aloft Photography
Napoleon Martinez	Trident
Jesse Hammett	Pilot
Randy Farmer O'Connor	
Adam F. Grant	
Mike Detmer	

Advisory Board Meeting Agenda

1. APPROVAL OF MINUTES
2. AIRPORT PROJECTS, AIRFIELD MODERINATION PROGRAM, & OTHER UPDATES
3. AIRPORT OPERATIONS UPDATE
4. COMMUNITY OUTREACH
5. BUSINESS DEVELOPMENT
6. MAINTENANCE DEPARTMENT UPDATES
7. AIR TRAFFIC OPERATIONS
8. FUEL OPERATIONS
9. PUBLIC COMMENTS



Airport Modernization Program



Construction Package 1 – Year 2024

- Package 1 is complete
- Major Earthwork – 471,765 cubic yards of earth moved
- Site is prepared for 1,900 ft threshold shift in 2026
- New drainage pipe installed
- New wetlands created
- Vehicle Service Roads constructed



Airport Modernization Program

How much is 471,765 cubic yards?

If the dirt was spread 1 foot deep across a football field, it could cover approximately 221 football fields!



Airport Modernization Program



Construction Package 2 – Year 2025

- Demolition of Talbot Business Center
- Prime contractor: Reynolds Excavating
- Project has begun. Environmental Testing in progress.
- Major demo work to begin by March.
- Full site grade by this fall
- No operational impacts expected to the airfield
- Funding is in place; FAA & MAA grants executed

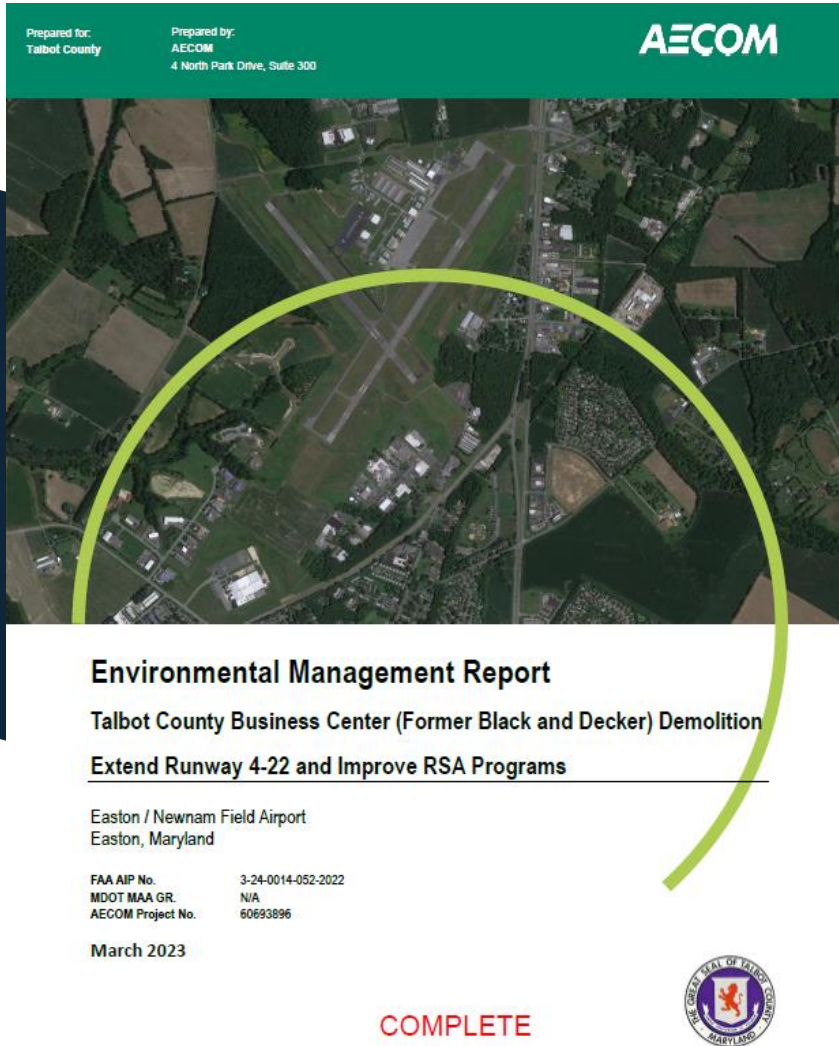


Airport Modernization Program

Funding Construction Package 2 – Year 2025

- **Total Cost of project is \$5,625,000**
 - \$5,184,150 – Construction Costs
 - \$423,070 – Project Management Services
 - \$17,780 – Administrative (Soil Conservation, Storm Water Management, IFE)
- **Financial Status of Package 2**
 - FAA AIP GRANT – ESN 3-24-0014-056-2024 for \$5,062,500 was fully executed on September 8, 2024.
 - MAA GRANT – MAA-GR-25-009 for \$259,207 was fully executed on October 2, 2025
 - Easton Airport funded the remaining \$303,293 in FY25 capital budget

Construction Package 2 – Environment Management



- Phase 1 and 2 Environmental Due Diligence Audits (EDDA) and Supplemental MDA testing was conducted between 2015 – 2018
- Property was entered into MDE Voluntary Cleanup Program
- No Further Requirements Determination (NFRD) was issued by the MDE in February 2019
- Building and site is not hazardous and was approved by the MDE
- Objective is to locate, test and legally abate any environmentally sensitive materials (asbestos) prior to demolition
- Air quality monitoring will be conducted throughout the project

Airport Modernization Program

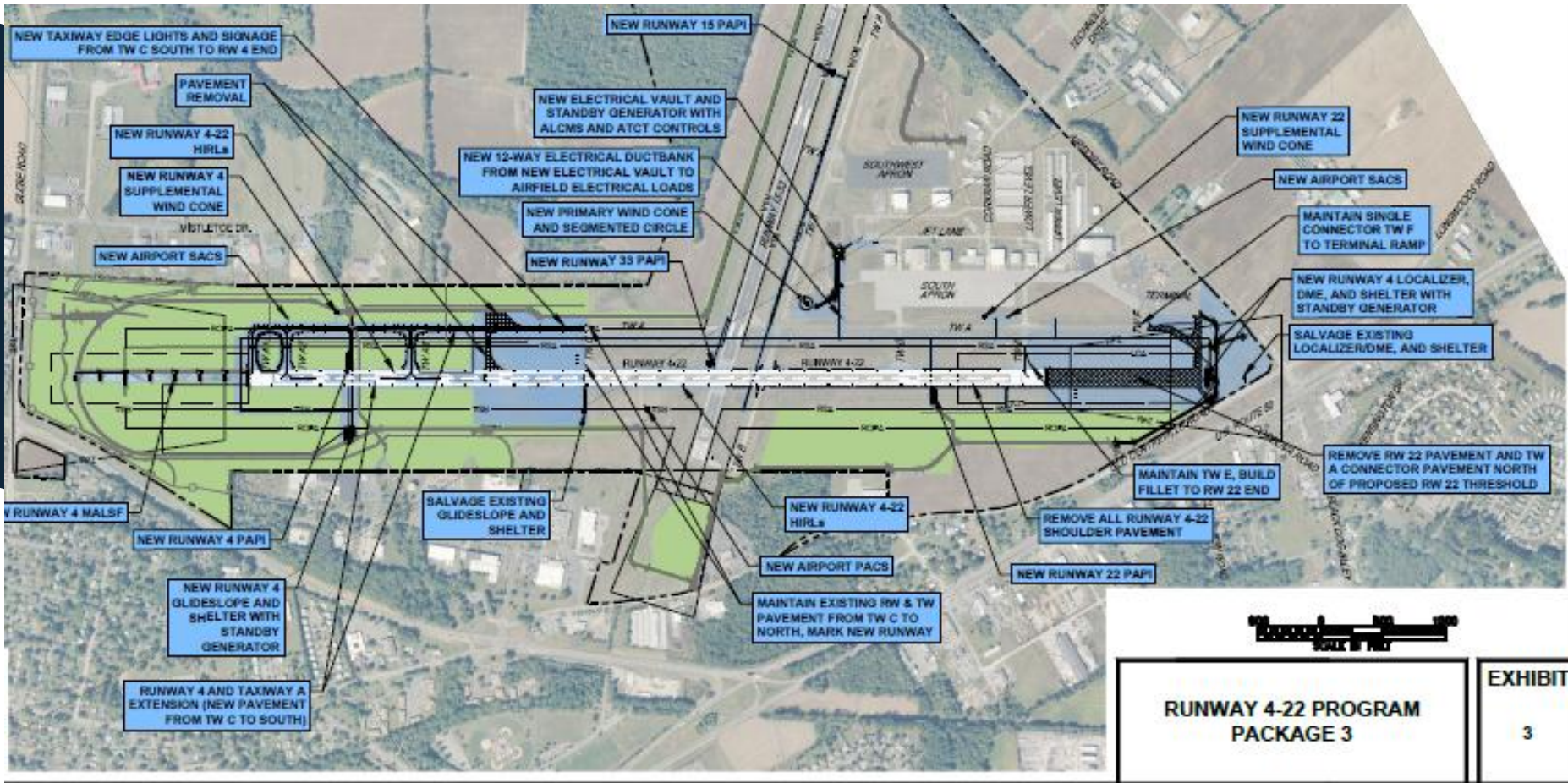


Construction Package 3 – Year 2026

- Shift the Runway 4 threshold and Taxiway A 1,900 ft south
- Discontinue use of 1,000 feet of the northern end: Shift Runway 22 threshold to the south
- Install navigational aids, visual aids, lighting, and signage and corresponding distribution, control, and monitoring equipment for Runway 4-22 and Taxiway A
- Project Bid Spring 2025
- Working on Funding Solutions with FAA/MAA

Airport Modernization Program

Construction Package 3 – Year 2026



Obstruction Removal – Phase 3

Project Status: Punchlist

- Removal of 1.60 acres of trees
 - Hazards to air navigation, penetrating 14 Code of Federal Regulations (CFR) Part 77 approach surface for Runway 4
- Final enabling project required prior to shifting the Runway 4 threshold in 2026
- Brings new Runway 4 approach threshold location into compliance with CFR Part 77
- Contractor: Economy Tree Service
- Project is fully funded; Grant executed. Total cost \$38,310
 - (MAA \$28,732.50 ESN \$9,5770.50)



Community Outreach

- Bi-Weekly construction meetings
- Press release sent to media
- Posted Environmental Management Report
- Updated Airfield Modernization Program page and FAQs

FREQUENTLY ASKED QUESTIONS (FAQ)

It's important for the community to have access to factual and accurate data when questions or concerns arise about the airport's growth. These responses, provided by Easton Airport Manager Micah Risher, reflect the most reliable information about Easton Airport's future, particularly regarding the demolition. For questions or comments, please email mrisher@talbotgov.org.

[Click here to read questions answered during the Obstruction Removal Program phase.](#)

[Click here to read questions answered about the entire Airfield Modernization Program.](#)

+ **Why is the Talbot County Business Center being demolished?**

+ **Why is there a fence around the entire property?**

+ **When will the demolition take place?**

+ **Who is performing the work, and can I participate in the demolition?**

+ **What are the environmental impacts of demolishing the building?**

+ **What will the site be used for after demolition?**

+ **How was the property acquisition funded?**

+ **What happened to the building's tenants?**

+ **What will happen to the materials and scrap, and can I take any of it?**

+ **Will there be public access to the site after redevelopment?**



Talbot County Business Center Demolition Scheduled for 2025

January 15, 2025



As part of Phase Two of the Airfield Modernization Program, Easton Airport is set to begin the demolition of the Talbot County Business Center in early 2025. Most of the structure is expected to be dismantled by spring 2025, with material handling, site work, and additional projects

Community Outreach



- **Chesapeake Fire & Ice**
 - Community Sponsor of Discover Easton Events
- **ACE Spring Seminars**
 - Ag Drones – March 20
 - Aviation Defense Tech – April 3
- **St. Patrick's Day Parade**
 - March 17, 2025
- **Easton Airport Cruise-In**
 - May 18, 2025
- **ACE Summer Learning**
 - Tentative: July 15, 16, 22, 23

Aviation Day in Annapolis

February 26 – 5:30-7:30 PM

Location: Governor Calvert House at Historic Inns of Annapolis
(58 State Circle, Annapolis, MD 21401)

- Network with aviation professionals, policymakers, and state leaders.
- Share the positive impact of aviation on Maryland's economy.
- Promote the need for aviation growth to meet transportation needs.



NBAA Schedulers & Dispatchers Conference – March 25-27

Navigating tomorrow, today

- ESN Exhibiting in Titan Row
- Event Focus: Enhancing logistical planning, advanced dispatch technologies, leading-edge equipment.
- Audience: Business aviation schedulers, dispatchers, executives, and professionals.
- Networking and learning opportunities.
- Exhibitors showcasing business aviation services.

EXHIBIT AT SDC2025



Business Development

Airport Economic Development Meeting – March 5

MEETING OBJECTIVE AND GOALS



Our next meeting will take place Wednesday, March 5, at 10 AM. We will be hosting airport businesses, stakeholders, and interested parties. During our meeting, we will:

- Report on economic activity
- Review marketing strategies
- Updates on previous meeting's action items
- Roundtable discussion

The group's meeting will develop new action items and feedback/info will be shared as an update at the following Airport Advisory Board Meeting.

Maintenance Department Update



Chip Kennedy, Maintenance Director

Air Traffic Control Tower Update



- 54,321 Total Operations in 2024
- 17.43% decline over 2023
- Slowest year since 2013 (48,777)



Scott Stiefel, Tower Manager

Fuel Operations

Comparison of Jet-A as of Jan 2025 (2025 Budget)				
Company	Jan Last Budget	Total 2025	Difference	% of Change
Easton Jet	141455	92110	-49345	-34.9%
Flight Support Services	166840	184294	17454	10.5%
Trident	94557	80935	-13622	-14.4%
NexGen	131455	92396	-39059	-29.7%
Airport Jet Total	534307	449735	-84572	-15.8%
Comparison of Avgas as of Jan 2025 (2025 Budget)				
Company	Jan Last budget	Total 2025	Difference	% of Change
Easton Jet Service	16274	12262	-4012	-24.7%
Flight Support Services	10906	8879	-2027	-18.6%
Trident	29770	22210	-7560	-25.4%
NexGen	5257	8622	3365	64.0%
Airport Avgas Total	62207	51973	-10234	-16.5%
Combined Fuel Totals	596514	501708	-94806	-15.9%

Public Comment

- No comments provided during the open floor portion of the meeting.
- Questions and discussion were had during the Airfield Modernization Program update. Those can be heard in the recording, online at: <https://eastonairport.com/airfield-modernization-program-update-02-19-25/>



EASTON AIRPORT

AVIATION GATEWAY TO THE EASTERN SHORE

Thank You!

Next Meeting is Wednesday, March 19 at 9 a.m.