

Easton Airport Advisory Board Meeting Minutes – 11/20/2024

In Attendance - Name	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business Manager
Jane Warrington	Airport Office Manager
Jack Pettit	Airport Advisory Board - President
Rudy Strickland	Airport Advisory Board
Hugh Grunden	Airport Advisory Board
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Lynn Mielke	Talbot County Council Member
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Derek Staubb	AECOM Airport Consultant
Scott Stiefel	Tower Manager – Midwest ATC Services
Michelle Anstatt	Maryland Air
Hunter Harris	Aloft Photography
Stephen Rueter	MSP Aviation – Trooper 6
Jesse Hammett	Pilot
Jane Lee	
Patrick Dempsey	
Justin Bollum	
Powerlift Doors of Delaware	

Advisory Board Meeting Agenda

1. APPROVAL OF MINUTES
2. AIRPORT PROJECTS, AIRFIELD MODERINATION PROGRAM, & OTHER UPDATES
3. AIRPORT OPERATIONS UPDATE
4. COMMUNITY OUTREACH
5. BUSINESS DEVELOPMENT
6. MAINTENANCE DEPARTMENT UPDATES
7. AIR TRAFFIC OPERATIONS
8. FUEL OPERATIONS
9. PUBLIC COMMENTS



Airport Modernization Program

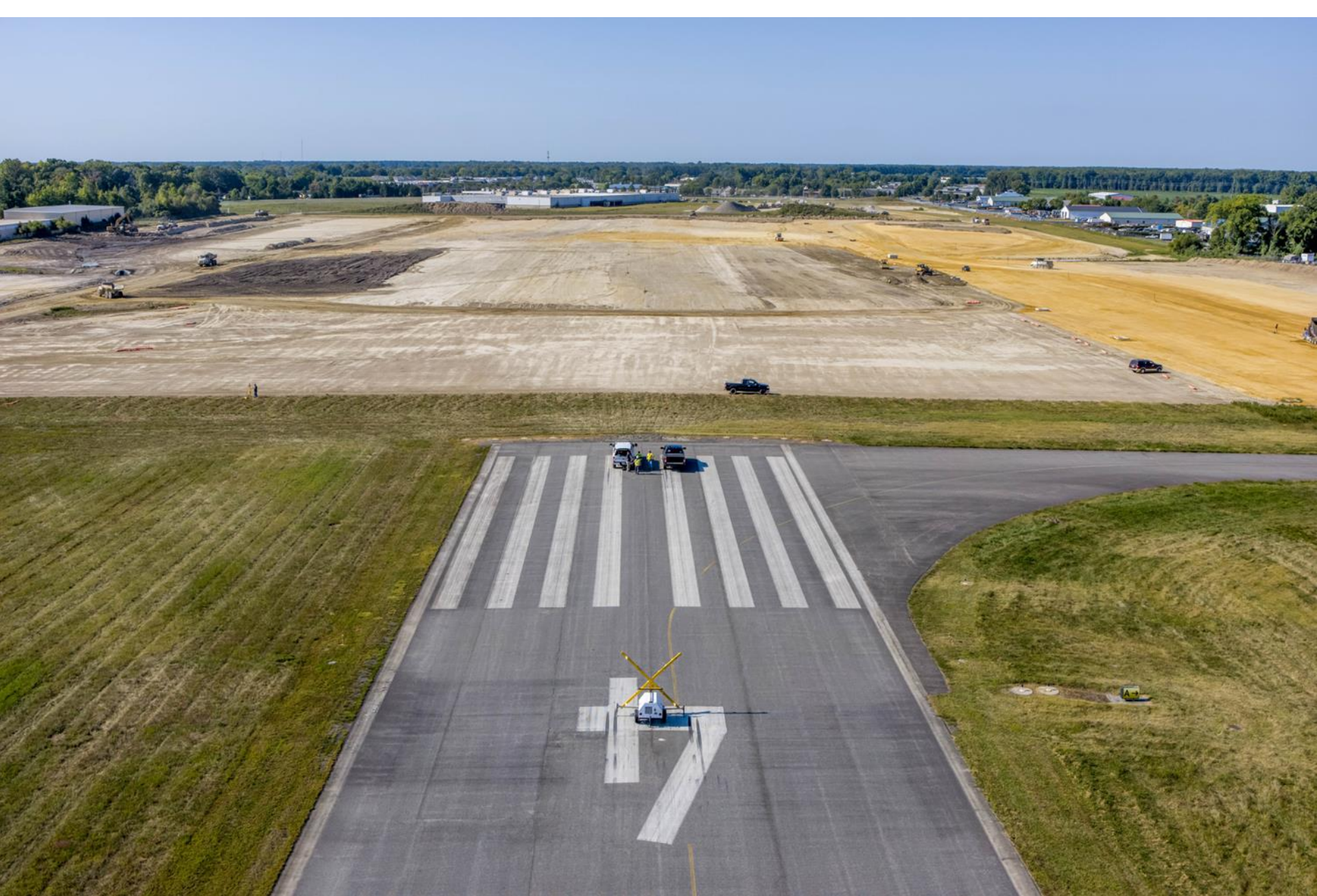
Construction Package 1 – Year 2024

- Project is substantially complete
- Contractor is working on seeding and minor punch list items

Construction Package 2 – Year 2025

- Demolition of Talbot Business Center
- Coordinating Work Performance Agreement (WPA) with prime contractor, Reynolds Excavating
- Mobilization to begin in December 2024
- Project will begin January 2025
- No operational impacts expected to the airfield
- Funding is in place; FAA & MAA grants executed





July 30, 2024



November 4, 2024





Airport Modernization Program

Construction Package 3 – Year 2026

Goal is to open new Runway 4/22 (6,400 ft) before the end of 2026;

Significant Operational Impacts are to be expected

Working with FAA Tech Ops & NAS Planning to install new Instrument Landing System (ILS)

- Capture Effect Glide Slope - uses ground reflection to generate a radio electromagnetic field. This will determine the final sight grade and fence location. Has been procured from RDU.
- Existing Localizer will be upgraded and reused.
- New Distance Measuring Equipment (DME) will be installed.
- Will develop a Reimbursable Agreement for Construction

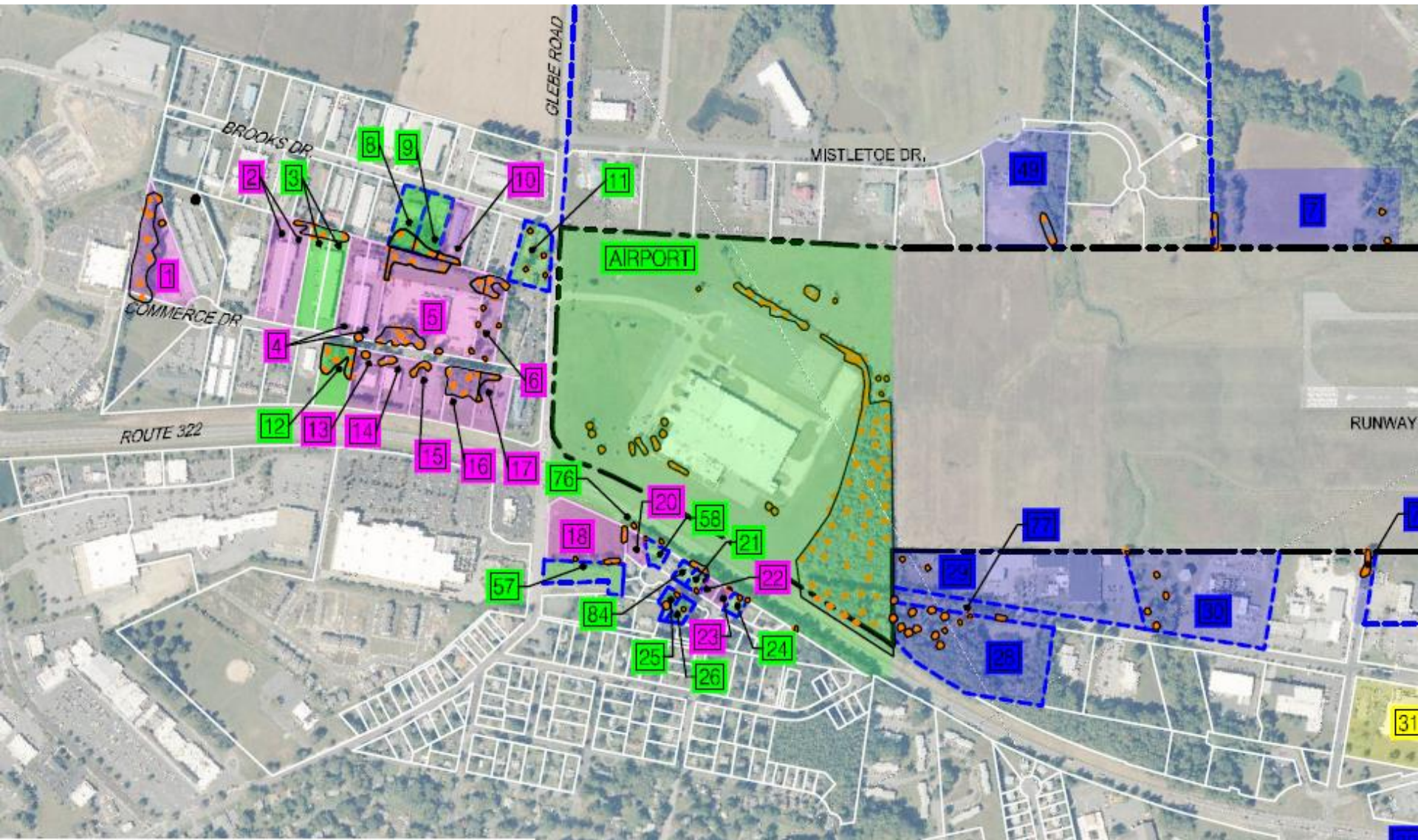
New GPS Approaches will also be developed

Obstruction Removal – Phase 3

Construction Year - 2025

- Removal of 1.60 acres of trees that have been determined to be a hazard to air navigation, penetrating 14 Code of Federal Regulations (CFR) Part 77 approach surface for Runway 4
- Final enabling project required prior to shifting the Runway 4 threshold in 2026
- Brings new Runway 4 approach threshold location into compliance with CFR Part 77
- Coordinating Work Performance Agreement (WPA) with Economy Tree Service
- Project is fully funded; Grant executed. Total cost \$38,310
(MAA \$28,732.50 ESN \$9,5770.50)





Community Outreach – Phase Two



AIRFIELD MODERNIZATION PROGRAM - PHASE TWO

The demolition of the former Talbot County Business Center, once a Black & Decker Factory, is scheduled for 2025 as part of [Easton Airport's](#)



Community Outreach



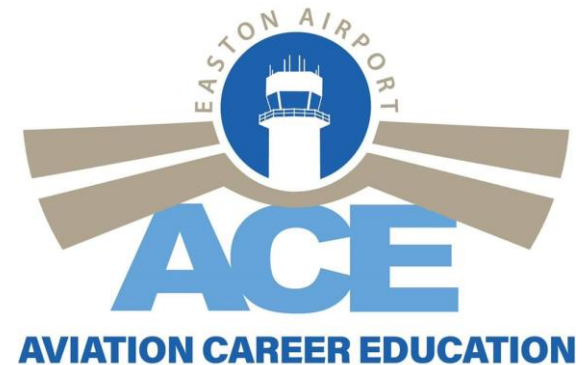
Easton Airport

October 23 at 8:32 PM · 🌐

Halloween BOOnanza was a ton of fun tonight! Kids had a blast winning prizes at our Rubber Chicken TOSS Contest. There was lots of candy, plenty of fun, and cool new ESN goodies for all!



- **BOOnanza**
 - Tons of kids, had a great time
- **Easton's Annual Holiday Parade**
 - December 7
- **ACE Winter Programs**



Community Outreach

WHERE DOES MY ARTWORK GO?

1 MARYLAND
Mail artwork to:
Chelsea Dorman
Office or Regional Aviation Assistance
P.O. Box 8766
BWI Airport, MD 21240-0766
Win a Discovery Flight or gift card!

2 WASHINGTON, DC
Winning artwork is sent to NASAO & NAA by the state to be judged at the national level (announced in March)

3 SWITZERLAND
Winning artwork is then sent to FAI headquarters in Switzerland to be judged (announced in July)

SPONSORED BY

AMCG FOUNDATION

NASAO & NAA

The National Association of State Aviation Officials (NASAO) is proud to manage the U.S. national art contest in partnership with the National Aeronautic Association (NAA).

The U.S. contest is part of an international program run by the Fédération Aéronautique Internationale (FAI). All contest rules (with the exception of the U.S. contest deadline dates) are set by FAI

2025 FAI INTERNATIONAL AVIATION ART CONTEST
FOR THOSE AGED 6-17

WOMEN WITH WINGS

WOMEN AIRFORCE SERVICE PILOTS

MDOT
MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND AVIATION DEPARTMENT

MAC
MARYLAND AVIATION COUNCIL

NASAO CENTER
For Aviation Research and Education

NAA
National Aeronautic Association
America's Sky is Our Goal

- **Aviation Art Contest - Women With Wings**
 - Kids ages 6-17
 - Express their creativity and honor women pioneers in aviation through art
 - Top three entries move on to NASAO national contest and prizes

Easton Airport User Survey



- **Goal:** Identify opportunities for service improvements at Easton Airport
- **Focus Areas:**
 - **Customer Experience:** Satisfaction with facilities, amenities, and service
 - **Operational Efficiency:** Feedback on safety, access, and operations
 - **New Service Ideas:** Suggestions for added offerings
- **Target Groups:** Pilots, tenants, visitors, and partner organizations
- **Outcome:** Prioritize upgrades, enhance customer retention, and guide future service development

Business Development

Airport Economic Development Meeting Recap

- Goal: Maximize ESN Economic Impact
- Promote Services
- Collaborate on Regional Marketing Opportunities
- Feb 2025 Meeting Action Items:
 - Report on the customer/user survey.
 - Share setup and handouts for upcoming conferences.
 - Provide an airport revenue breakdown.
 - Ground transportation improvements.
 - Intake for businesses to provide insurance information and other info needed to do work at the airport (unregistered maintenance businesses).
 - Look at ways to attract empty leg aircraft to sell more fuel.

2025 Conference and Event Plans

- Aviation Day in Annapolis
 - Feb/March 2025
- NBAA Schedulers & Dispatchers Conference
 - New Orleans
 - March 25-27, 2025
- Maryland Regional Aviation Conference
 - Ocean City
 - June 12-13, 2025
- Sponsor Local Events
 - State Conferences
 - Community Activities
 - Career Fairs
 - Tours and More



Maintenance Department Update



Chip Kennedy, Maintenance Director

Air Traffic Control Tower Update



Scott Stiefel, Tower Manager

Fuel Operations

Comparison of Jet-A as of Oct 2024 (2025 Budget)				
Company	Oct Last Budget	Total 2024	Difference	% of Change
Easton Jet	89897	52228	-37669	-41.9%
Flight Support Services	106820	117243	10423	9.8%
Trident	67820	46740	-21080	-31.1%
NexGen	65140	50446	-14694	-22.6%
Airport Jet Total	329677	266657	-63020	-19.1%
Comparison of Avgas as of Oct 2024 (2025 Budget)				
Company	Oct Last budget	Total 2024	Difference	% of Change
Easton Jet Service	8610	8132	-478	-5.6%
Flight Support Services	9082	6338	-2744	-30.2%
Trident	23055	19015	-4040	-17.5%
NexGen	3577	4282	705	19.7%
Airport Avgas Total	44324	37767	-6557	-14.8%
Combined Fuel Totals	374001	304424	-69577	-18.6%
Pre-Pandemic Average	216584	304424	87840	40.6%
**649,754 gallons was the average annual fuel sales pre-pandemic.				

Public Comment

- Q: Will we need a new fuel tank to accommodate the increasing fuel sales?
 - A: Eventually, yes. Now is a good time to start planning and budgeting for it. For now, we make sure the trucks delivering fuel are coming in consistently to meet demand.
- Q: We have parts on hand at the fuel farm, specifically extra pumps?
 - A: Yes, we have spare pumps. Lessons learned after the pump failure in 2022.
- Comment: Now is a good time to consider updating the airport master plan.



EASTON AIRPORT

AVIATION GATEWAY TO THE EASTERN SHORE

Thank You!

**Airport Update to County Council is
Tuesday, December 10 at 5 p.m.**

Next Meeting is Wednesday, January 15 at 9 a.m.