

**Easton Airport
Advisory Board Meeting
September 20, 2023 at 9am**

Name	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business & Marketing Coordinator
Hunter Harris	Aloft Photography
Jane Warrington	Airport Office Manager
Jack Pettit	Airport Advisory Board - President
Rudy Strickland	Airport Advisory Board
Reverend Elmer Davis	Easton Town Council
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Frank Gunsallus	Easton Town Council President
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Scott Stiefel	Tower Manager – Midwest ATC Services
Michelle Anstatt	Maryland Air
Tad Woodward	Trident Aviation
Ursula Encarnacion	Easton Jet

APPROVAL OF MINUTES

August 16, 2023

1. AIRFIELD MODERNIZATION PROGRAM

Current Status: Two FAA AIP Grants executed on 9/11/2023. :

ESN 3-24-0014-053-2023	\$7,338,408
ESN 3-24-0014-054-2023	\$383,400

MDOT MAA Grant to parallel AIP53 & AIP54 coordinated with the state for \$393,036.

FAA AIG grant (\$2.3 million) and parallel MAA grant (\$131,666) forthcoming.

Total funding for Construction Package 1: \$11,213,120

ESN Local share is \$596,609. The FY2024 Airport Budget includes \$638,789 to cover our local share of the project and an additional \$250,000 in reserves.

Notice to Proceed is forthcoming.



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CONSTRUCTION TIMELINE – UPDATES

Construction Package 1 to begin October 2023. Mass earthwork project, containment/security fencing, service roads, wetland mitigation.

Major construction in 2024 will see periods of Runway closures

- 6 months of impacts for Rwy 4/22 (Monday – Friday, Coordinated Weekends)
- 1 month of impact for Rwy 15/33 (Continual for 30 days)
- One Runway will be available at all times in 2024

Package 2 will include the demolition of the Business Center. We expect this package to go out for bids 1st quarter 2024.

COMMUNICATION EFFORTS

- Airport Website – Airfield Modernization Page
- Airport Advisory Board Meetings
- Email and Newsletters
- ****NEW**** Text Message Alerts
- Signage at entry gates
- Please spread the word

ILS & MASLF

Site visit held with FAA NAS Planning & FAA Technical Operations on 8/15/23.

Design Review Reimbursable Agreement being coordinated with Council for approval on 9/26. Total amount is \$54,236.56.

TALBOT COUNTY BUSINESS CENTER

Site will transition to a construction zone in October 2023. Through 2024, we will work on identifying items to recycle, reuse, repurpose, sell, etc.

JOINT PERMIT APPLICATION (JPA) (NON-TIDAL WETLAND IMPACTS)

Coordination continues Maryland Department of the Environment (MDE) and US Army Corps of Engineers (USACE) on permitting and associated mitigation for the RW 4-22 project.

FOREST CONSERVATION ACT

Planting Plan under review by TOE.



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2. AIRFIELD MODERNIZATION – GROUNDBREAKING CEREMONY

Friday, October 13th at 10:00am at the Terminal
Ceremony will take place on the ramp; photo op in grassy area.
Warbirds will be arriving for Airport Day activities.

3. BUSINESS DEVELOPMENT & MARKETING

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford

4. COMMUNITY OUTREACH

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford
Airport Day – October 14, 2023

5. AIRPORT MAINTENANCE UPDATE

Updates from Maintenance Director, Mr. Chip Kennedy

6. AIR TRAFFIC OPERATIONS

Updates from Tower Manager, Mr. Scott Stiefel

7. FUEL OPERATION

Comparison of Jet-A as of August 2023 (24 Budget)				
Company	August last Budget	Total 2023	Difference	% of Change
Easton Jet Service	47615	48690	1075	2.3%
Flight Support Services	46431	41383	-5048	-10.9%
Trident Services	43754	39874	-3880	-8.9%
NexGen	48272	31438	-16834	-34.9%
Airport Jet Total	186072	161385	-24687	-13.3%



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Comparison of Avgas as of August 2023 (24 Budget)				
Company	August last budget	Total 2023	Difference	% of Change
Easton Jet Service	3808	3762	-46	-1.2%
Flight Support Services	4662	4430	-232	-5.0%
Trident Services	11915	16809	4894	41.1%
NexGen	2050	1995	-55	-2.7%
Airport Avgas Total	22435	26996	4561	20.3%
Combined Fuel Totals	208507	188381	-20126	-9.7%
Pre-Pandemic Average	108292	188381	80089	74.0%
**649,754 gallons was the average annual fuel sales pre-pandemic.				

8. PUBLIC COMMENTS

9. ADJOURNMENT

