

**Easton Airport  
Advisory Board Meeting  
August 16, 2023 at 9am**

Micah Risher	Airport Manager
Jeff Lankford	Airport Business & Marketing Coordinator
Chip Kennedy	Airport Maintenance Director
Jane Warrington	Airport Office Manager
Jack Pettit	Airport Advisory Board - President
Rudy Strickland	Airport Advisory Board
Hugh Grunden	Airport Advisory Board
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Scott Stiefel	Tower Manager – Midwest ATC Services
Michelle Anstatt	Maryland Air
Tad Woodward	Trident Aviation
Jon Pratt	Nexgen Flight Solutions
Napoleon Martinez	Trident
Jesse Hammett	Pilot
Cheryl Mohrmann	Pilot

**1. APPROVAL OF MINUTES**

August 16, 2023

**2. AIRFIELD MODERNIZATION PROGRAM**

Current Status: Awaiting Grant Awards which are expected in September 2023.

Construction Package 1 to begin October 2023.

Ground breaking ceremony being planned for October 2023.

**ILS & MASLF**

Site visit held with FAA NAS Planning & FAA Technical Operations on 8/15/23.

Reimbursable agreement being developed for ILS upgrade.

**TALBOT COUNTY BUSINESS CENTER**

Site will transition to a construction zone in October 2023. Most Tenants have moved out. Working with remaining tenants on transition plan.

**JOINT PERMIT APPLICATION (JPA) (NON-TIDAL WETLAND IMPACTS)**

Coordination continues Maryland Department of the Environment (MDE) and US Army Corps of Engineers (USACE) on permitting and associated mitigation for the RW 4-22 project.



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**FOREST CONSERVATION ACT**

Planting Plan sent to TOE on April 24, 2023.

**3. T-HANGARS & TIE DOWNS**

T-Hangar compliance continues to improve. More inspections planned this fall. Many new Tie Down tenants due to Bay Bridge Airport Closure. Ramp space is at a premium.

**4. TERMINAL BUILDING GAS LINE REPAIRS**

Repairs are complete; Café back open 7 days weekly.

**5. 80<sup>th</sup> ANNIVERSARY CELEBRATION**

Recap of the event held on Friday, July 28

**6. BUSINESS DEVELOPMENT & MARKETING**

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford

**7. COMMUNITY OUTREACH**

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford  
Airport Day – October 14, 2023

**8. AIRPORT MAINTENANCE UPDATE**

Updates from Maintenance Director, Mr. Chip Kennedy

**9. AIR TRAFFIC OPERATIONS**

Updates from Tower Manager, Mr. Scott Stiefel



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**10. FUEL OPERATION**

<b>Comparison of Jet-A as of July 2023 (24 Budget)</b>				
<b>Company</b>	<b>July last Budget</b>	<b>Total 2023</b>	<b>Difference</b>	<b>% of Change</b>
Easton Jet Service	24223	26106	1883	7.8%
Flight Support Services	15853	17104	1251	7.9%
Trident Services	22447	24710	2263	10.1%
NexGen	17738	18378	640	3.6%
<b>Airport Jet Total</b>	<b>80261</b>	<b>86298</b>	<b>6037</b>	<b>7.5%</b>
<b>Comparison of Avgas as of July 2023 (24 Budget)</b>				
<b>Company</b>	<b>July last budget</b>	<b>Total 2023</b>	<b>Difference</b>	<b>% of Change</b>
Easton Jet Service	1570	2321	751	47.8%
Flight Support Services	1675	2576	901	53.8%
Trident Services	4553	10949	6396	140.5%
NexGen	1250	1065	-185	-14.8%
<b>Airport Avgas Total</b>	<b>9048</b>	<b>16911</b>	<b>7863</b>	<b>86.9%</b>
<b>Combined Fuel Totals</b>	<b>89309</b>	<b>103209</b>	<b>13900</b>	<b>15.6%</b>

**11. PUBLIC COMMENTS**

**12. ADJOURNMENT**

