

**Easton Airport
Advisory Board Meeting Minutes
June 21, 2023 at 9am**

Name	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business & Marketing Coordinator
Chip Kennedy	Airport Maintenance Director
Jack Pettit	Airport Advisory Board - President
Rudy Strickland	Airport Advisory Board
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Scott Stiefel	Tower Manager – Midwest ATC Services
Tad Woodward	Trident Aviation
Hunter Harris	Aloft Photography
Stephen Rueter	MSP Aviation – Trooper 6
Ursula Encarnacion	Easton Jet
Napoleon Martinez	Trident

1. APPROVAL OF MINUTES

May 17, 2023

2. UPDATE ON OPERATIONAL INCIDENTS

June 19: Emergency Landing, aircraft departing Rwy 22

June 3: Runway Excursion, aircraft landing Rwy 15

3. AIRFIELD MODERNIZATION PROGRAM

Current Status: Awaiting Grant Awards. Construction Package 1 to begin October 2023.

FAA Grant Applications submitted on May 5, 2023. For FFY2024, Easton Airport is seeking \$11,213,120.00 in funding via the FAA’s Airport Improvement Program (AIP) and Bipartisan Infrastructure Law: Airport Infrastructure Grant (BIL AIG) Program to begin the Airfield Modernization Program.

Bids for Construction Package 1 (Bid 23-04) were opened on April 13, 2023. Atlantic Contracting & Material Co., Inc. (Atlantic) was the lowest responsive bidder with a total bid amount of \$10,494,054.00.

AECOM’s price proposal for professional engineering and construction phase services is \$701,432. An IFE was conducted by Midstate Consultants.



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FUNDING

- FAA AIP and BIL AIG grants will fund 90% of the project (\$10,091,808).
- Maryland Aviation Administration (MAA) grants will fund 5% of “hard” construction costs (\$524,702.70).
- Easton Airport will fund 5% of the construction costs and 10% of the Administrative Expenses and Engineering Fees (\$596,609).

The proposed FY2024 Airport Budget includes \$638,789 to cover our local share of the project. An additional \$250,000 will be held in reserves.

The Talbot County Council has approved the funding, contingent on notification of AIP and BIL AIG grant award. Easton Airport will not issue “Notice to Proceed” to Atlantic or AECOM until FAA funding is assured.

Construction will begin in October 2023 with site prep/fencing

Major construction in 2024 will see periods of Runway closures

- 6 months of impacts for Rwy 4/22 (Monday – Friday, Coordinated Weekends)
- 1 month of impact for Rwy 15/33 (Continual for 30 days)
- One Runway will be available at all times in 2024

Airport Community is encouraged to schedule an airfield tour to learn more about the upcoming construction.

COMMUNICATION EFFORTS

- Airport Website – Airfield Modernization Page
- Airport Advisory Board Meetings
- Email and Newsletters
- ****NEW**** Text Message Alerts
- Signage will be placed at entry gates
- Please spread the word

TALBOT COUNTY BUSINESS CENTER

Site will transition to a construction zone in October 2023. Working with tenants on plans to exit. Leases expire June 30, 2023.

JOINT PERMIT APPLICATION (JPA) (NON-TIDAL WETLAND IMPACTS)

Coordination continues Maryland Department of the Environment (MDE) and US Army Corps of Engineers (USACE) on permitting and associated mitigation for the RW 4-22 project.



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FOREST CONSERVATION ACT

Planting Plan sent to TOE on April 24, 2023.

4. NAVAL ACADEMY POWERED FLIGHT PROGRAM

Currently Underway through mid-August; 140 students over 3 blocks
16 aircraft assigned to the program
Pray Aviation is facilitating the program this year.

5. MARYLAND REGIONAL AVIATION CONFERENCE (MRAC)

Highlights: Secretary Paul Wiedefeld, Steve Jones, FAA Deputy Regional Administrator
Electric Aircraft Transportation Systems, Project Spotlight: OXB Runway Reconstruction,
Illegal Charters, AOPA Flying Club Initiatives, Pat Valdata, Author; Hunter Harris, Only
From a Blimp Presentation

6. BUSINESS DEVELOPMENT & MARKETING

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford

7. COMMUNITY OUTREACH

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford

8. AIRPORT MAINTENANCE UPDATE

Updates from Maintenance Director, Mr. Chip Kennedy

9. AIR TRAFFIC OPERATIONS

Updates from Tower Manager, Mr. Scott Stiefel

10. FUEL OPERATION

Comparison of Jet-A as of May 2023 (23 Budget)				
Company	May. last Budget	Total 2023	Difference	% of Change
Easton Jet Service	338356	188106	-150250	-44.4%
Flight Support Services	295124	285067	-10057	-3.4%
Trident Services	127559	184608	57049	44.7%
NexGen	113993	223415	109422	96.0%
AeroVanti	0	1001	1001	NA
Airport Jet Total	875032	882197	7165	0.8%



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2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
633071	581342	642726	637874	660362	642921	748246	709282	591963	820519	1,067,598

Comparison of Avgas as of May 2023 (23 Budget)				
Company	May. last budget	Total 2023	Difference	% of Change
Easton Jet Service	21547	25330	3783	17.6%
Flight Support Services	19001	15456	-3545	-18.7%
Trident Services	44761	43271	-1490	-3.3%
NexGen	5023	9527	4504	89.7%
Airport Avgas Total	90332	93584	3252	3.6%
Combined Fuel Totals	965364	975781	10417	1.1%

Combined Totals as of 6/20/2023 is **1,018,987** gallons sold
Ten Year Fuel Comparison

- 11. PUBLIC COMMENTS**
- 12. ADJOURNMENT**

