

**Easton Airport
Advisory Board Meeting Minutes
March 15, 2023 at 9am**

Name	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business & Marketing Coordinator
Chip Kennedy	Airport Maintenance Director
Jane Warrington	Airport Office Manager
Jack Pettit	Airport Advisory Board - President
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Michelle Anstatt	Maryland Air
Meghan Behr	Nexgen Flight Solutions
Tad Woodward	Trident Aviation
Jon Pratt	Nexgen Flight Solutions
Stephen Rueter	MSP Aviation – Trooper 6
Napoleon Martinez	Trident
Jesse Hammett	Pilot
Constatine Kleissas	Pilot
Kalie Lastagarkov	No affiliation

1. APPROVAL OF MINUTES

February 15, 2023

2. AIRFIELD MODERNIZATION PROGRAM

FAA Grant Application Deadline has been moved to May 5, 2023

Construction Package 1 bid documents available March 20; Open bids on April 13

Construction will begin in October 2023 with site prep/fencing

Major construction in 2024 will see periods of Runway closures for 4/22 and 15/33

TALBOT COUNTY BUSINESS CENTER

Site will transition to a construction zone by January 2024.

JOINT PERMIT APPLICATION (JPA) (NON-TIDAL WETLAND IMPACTS)

Coordination continues Maryland Department of the Environment (MDE) and US Army Corps of Engineers (USACE) on permitting and associated mitigation for the RW 4-22 project.



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FOREST CONSERVATION ACT

Coordination ongoing with the Town of Easton (TOE) regarding mitigation requirements for the RW 4-22 project; County has requested a variance to the Town's Forest Conservation Ordinance and Natural Resources (MDNR) has allowed the variance.

3. AUTOMATED WEATHER OBSERVING SYSTEM (AWOS) REPLACEMENT

Bid No. 22-13 was awarded to Glenelg Construction Inc for \$428,700.

MAA grant fully executed for \$321,525. Including AECOM's price proposal for \$36,744, the actual cost to the Airport will not exceed \$143,919 and is included in the FY2023 budget. Construction will begin in April.

4. T-HANGAR COMPLIANCE

New insurance requirements: \$1M standard liability/bodily injury with a \$100,000 per person/passenger requirement; County Attorney working on new leases. Plan to be in effect by July 1, 2023.

5. MARYLAND AVIATION COUNCIL (MAC)

New organization that promotes the growth of aviation to help meet the transportation and economic development needs of Maryland. (mdaviationcouncil.org)
Aviation Day – March 22 5:30 to 7:30 in Annapolis

6. BUSINESS DEVELOPMENT & MARKETING

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford

7. COMMUNITY OUTREACH

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford

8. AIRPORT MAINTENANCE UPDATE

Updates from Maintenance Director, Mr. Chip Kennedy

9. AIR TRAFFIC OPERATIONS

Updates from Tower Manager, Mr. Scott Stiefel



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10. FUEL OPERATION

Comparison of Jet-A as of February 2022 (23 Budget)				
Company	Feb. last Budget	Total 2023	Difference	% of Change
Easton Jet Service	266928	141221	-125707	-47.1%
Flight Support Services	222059	207240	-14819	-6.7%
Trident Services	94741	143685	48944	51.7%
NexGen	64306	178713	114407	177.9%
AeroVanti	0	1001	1001	NA
Airport Jet Total	648034	671860	23826	3.7%
Comparison of Avgas as of February 2022 (23 Budget)				
Company	Feb. last budget	Total 2023	Difference	% of Change
Easton Jet Service	15218	17651	2433	16.0%
Flight Support Services	15174	11418	-3756	-24.8%
Trident Services	37752	32062	-5690	-15.1%
NexGen	3802	6154	2352	61.9%
Airport Avgas Total	71946	67285	-4661	-6.5%
Combined Fuel Totals	719980	739145	19165	2.7%

11. PUBLIC COMMENTS

12. ADJOURNMENT

