

**Easton Airport
Advisory Board Meeting Minutes
September 21, 2022 at 9am**

Attendees:

Name	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business & Marketing Coordinator
Chip Kennedy	Airport Maintenance Director
Jane Warrington	Airport Office Manager
Jack Pettit	Airport Advisory Board - President
Rudy Strickland	Airport Advisory Board
Hugh Grunden	Airport Advisory Board
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Michelle Anstatt	Maryland Air
Tad Woodward	Trident Aviation
Archie DeJesus	Civil Air Patrol
Calvin Rookard	Trident
Jon Pratt	Nexgen Flight Solutions
Chris Gill	Pilot

1. APPROVAL OF MINUTES

August 17, 2022 – Approved by Board

2. FAA GRANTS UPDATE

Number	Period Start	Period End	Total Amount	Received	Program
ESN 3-24-0014-047-2020	9/11/2020	9/11/2024	1,617,687	1,426,355	AIP
ESN 3-24-0014-048-2021	6/10/2021	6/10/2025	91,162	0	CRRSA
ESN 3-24-0014-049-2021	9/7/2021	9/7/2025	338,960	0	AIP
ESN 3-24-0014-050-2021	9/7/2021	9/7/2025	161,307	0	AIP
ESN 3-24-0014-051-2022	1/11/2022	1/11/2026	148,000	0	ARPA
ESN 3-24-0014-052-2022	9/5/2022	9/5/2026	1,885,261	0	AIP

3. PROJECTS

RUNWAY 4/22 PROGRAM

AIP Grant executed on 9/5/2022 to design the overall Runway 4/22 Program.



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JOINT PERMIT APPLICATION (JPA) – MITIGATION STATUS

Coordination continues with Town of Easton (TOE) and MDE regarding mitigation requirements for the project. Variance has been requested from TOE. Once approved, plan will be developed to fulfill requirements. MDE has approved use of shrubs due to FAR Part 77 impacts.

AUTOMATED WEATHER OBSERVING SYSTEM (AWOS) REPLACEMENT

MAA has committed \$150,000 towards the project; Bids opened Sept 20, MAA Special Grant deadline is Sept 30. Glenelg Construction on the bid.

FARMLAND LEASE

Bids opened Sept 20 for a new 3 year term. Ed Roe won the bid.

4. EASTON VOLUNTEER FIRE DEPT BURN BUILDING

Town of Easton and Talbot County have agreed on MOU language. Town Attorney indicated document will be finalized and sent around for signatures.

5. AIRPORT ROAD

Meeting with FAA Sept 22 to discuss review process

- FAA Section 163 review
- Runway Protection Zone (RPZ) Analysis
- Update Airport Layout Plan (ALP)

6. F104 STARFIGHTER

Future Maintenance needs; thoughts on permanent display

7. BUSINESS DEVELOPMENT & MARKETING

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford

8. AIRPORT MAINTENANCE UPDATE

Updates from Maintenance Director, Mr. Chip Kennedy

9. COMMUNITY OUTREACH

Easton Airport Day – October 8, 2022

ACE Program – Flights for Students

Airport's 80th Anniversary – July 2023



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10. AIR TRAFFIC OPERATIONS

Updates from Tower Manager, Mr. Scott Stiefel
6460 ops in August
Annual equipment inspection performed Sept 19 & 20
15 Year Anniversary in November 2022

11. FUEL OPERATION

Comparison of Jet-A as of August 2022 (23 Budget)				
Company	August last Budget	Total 2022	Difference	% of Change
Easton Jet Service	74978	47615	-27363	-36.5%
Flight Support Services	53702	46431	-7271	-13.5%
Trident Services	24732	43754	19022	76.9%
NexGen	9589	48272	38683	403.4%
Airport Jet Total	163001	186072	23071	14.2%
Comparison of Avgas as of August 2022 (23 Budget)				
Company	August last budget	Total 2022	Difference	% of Change
Easton Jet Service	4296	3808	-488	-11.4%
Flight Support Services	5095	4662	-433	-8.5%
Trident Services	17987	11915	-6072	-33.8%
NexGen	1440	2050	610	42.4%
Airport Avgas Total	28818	22435	-6383	-22.1%
Combined Fuel Totals	191819	208507	16688	8.7%

AIRPORT FUEL SALES FY 2012 - 2022

2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
633071	581342	642726	637874	660362	642921	748246	709282	591963	820519	1067598

12. PUBLIC COMMENTS

13. REVIEW OF ACTION ITEMS

14. ADJOURNMENT

