

**Easton Airport
Advisory Board Meeting
July 20, 2022 at 9am**

ATTENDEES:

Name	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business & Marketing Coordinator
Chip Kennedy	Airport Maintenance Director
Jack Pettit	Airport Advisory Board - President
Rudy Strickland	Airport Advisory Board
Hugh Grunden	Airport Advisory Board
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Michelle Anstatt	Maryland Air
Don Hawkins	Maryland State Police
Andrew Emge	Trident
Meghan Behr	Nexgen Flight Solutions
Jane Warrington	Airport Office Manager

1. APPROVAL OF MINUTES

June 15, 2022 – Motion to approve by Mr. Pettit, Second by Mr. Strickland

2. REQUEST FROM MARYLAND STATE POLICE TO ALLOW RAPID REFUELING OF TROOPER HELICOPTERS

Presentation by Mr. Don Hawkins, Director Flight Operations Division, Maryland Department of State Police

Airport Manager and Advisory Board found the request reasonable and will seek a waiver to the rule.

3. PROJECTS

RUNWAY 4/22 PROGRAM

AIP Grant Application submitted on April 7, 2022 requesting to move to Design phase (project total of \$1,885,261.00) for the Runway 4/22 Program. Discussions with FAA have indicated grant will be awarded this summer.



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JOINT PERMIT APPLICATION (JPA) – MITIGATION STATUS

Coordination continues with Town of Easton (TOE) and MDE regarding mitigation requirements for the project.

Variance has been requested from TOE. Once approved, plan will be developed to fulfill requirements. MDE has approved use of shrubs due to FAR Part 77 impacts.

OBSTRUCTION REMOVAL PROGRAM

Phase 2 – Complete. Reimbursement received from MAA. Grant closed.

AUTOMATED WEATHER OBSERVING SYSTEM (AWOS) REPLACEMENT

MAA has committed \$150,000 towards the project; working with AECOM to develop price proposal. Anticipate RFP within 30 to 60 days.

4. T HANGAR COMPLIANCE VERIFICATION

Individual letters were sent to tenants to address immediate issues identified during last inspection.

Working with Insurance and County Attorney on roll out of higher insurance requirements (\$1 Million Liability).

Plan to have all tenants on new lease within 12 months.

5. EASTON VOLUNTEER FIRE DEPT BURN BUILDING

MOU sent to Town of Easton and EVFD for review on May 18, 2022. Received comments back on July 8, 2022. Comments are being reviewed by County Attorney.

6. BUSINESS DEVELOPMENT & MARKETING

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford
Website has been moved to a new host and redesigned.

7. AIRPORT MAINTENANCE UPDATE

Updates from Maintenance Director, Mr. Chip Kennedy

8. COMMUNITY OUTREACH

Easton Airport Day – October 8, 2022

9. AIR TRAFFIC OPERATIONS

Updates from Tower Manager, Mr. Scott Stiefel
7457 ops in June



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10. FUEL OPERATION

Comparison of Jet-A as of June 2022 (22 Budget)				
Company	Jun. last Budget	Total 2022	Difference	% of Change
Easton Jet Service	267480	356986	89506	33.5%
Flight Support Services	283321	328710	45389	16.0%
TridentServices	132026	144629	12603	9.5%
Hanger Assoc - NexGen Flight	35720	139139	103419	289.5%
Airport Jet Total	718547	969464	250917	34.9%
Comparison of Avgas as of June 2022 (22 Budget)				
Company	Jun. last budget	Total 2022	Difference	% of Change
Easton Jet Service	22196	22524	328	1.5%
Flight Support Services	23397	20680	-2717	-11.6%
Trident Services	52389	49607	-2782	-5.3%
Hanger Assoc - NexGen Flight	3990	5323	1333	33%
Airport Avgas Total	101972	98134	-3838	-3.8%
Combined Fuel Totals	820519	1067598	247079	30.1%

Combined Totals as of July 19, 2022

Easton Jet Service	Flight Support Services	Trident Services	NexGen	Airport Total
22996	13688	21297	15904	73885

- 11. PUBLIC COMMENTS**
- 12. REVIEW OF ACTION ITEMS**
- 13. ADJOURNMENT**

