

**Easton Airport
Advisory Board Meeting Minutes
August 17, 2022 at 9am**

Name	Organization
Micah Risher	Airport Manager
Jeff Lankford	Airport Business & Marketing Coordinator
Jack Pettit	Airport Advisory Board - President
Rudy Strickland	Airport Advisory Board
Hugh Grunden	Airport Advisory Board
Charlie Daffin	Airport Advisory Board
Pete Griffin	Airport Advisory Board
Jennifer Lutz	AECOM Airport Consultant
Derek Hollinger	AECOM Airport Consultant
Scott Stiefel	Tower Manager – Midwest ATC Services
Bob Lake	Nexgen Flight Solutions
Tad Woodward	Trident Aviation
Andrew Emge	Trident

1. APPROVAL OF MINUTES

July 20, 2022

2. STATUS UPDATE - REQUEST FROM MARYLAND STATE POLICE TO ALLOW RAPID REFUELING OF TROOPER HELICOPTERS

Memorandum issued July 27, 2022 waiving the engine shut down rule for MSP Helicopters

3. PROJECTS

RUNWAY 4/22 PROGRAM

AIP Grant Application submitted on April 7, 2022 requesting to move to Design phase (project total of \$1,885,261.00) for the Runway 4/22 Program. Awaiting grant award.

JOINT PERMIT APPLICATION (JPA) – MITIGATION STATUS

Coordination continues with Town of Easton (TOE) and MDE regarding mitigation requirements for the project. Variance has been requested from TOE. Once approved, plan will be developed to fulfill requirements. MDE has approved use of shrubs due to FAR Part 77 impacts.

AUTOMATED WEATHER OBSERVING SYSTEM (AWOS) REPLACEMENT

MAA has committed \$150,000 towards the project; RFP will be published Sept 2. Bids to be opened on Sept 20 to meet the MAA Special Grant deadline of Sept 30.



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4. EASTON VOLUNTEER FIRE DEPT BURN BUILDING

MOU sent to Town of Easton and EVFD for review on May 18, 2022. Received comments back on July 8, 2022. Comments are being reviewed by County Attorney.

Mr. Risher provided an update on the new Maryland Aviation Council (MAC), an organization that will focus on aviation interests throughout the state of Maryland. The new organization will allow for individuals, businesses, FBOs, flight schools, etc. to have a voice in airport matters.

5. BUSINESS DEVELOPMENT & MARKETING

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford
Website has been moved to a new host and redesigned.

6. AIRPORT MAINTENANCE UPDATE

Updates from Maintenance Director, Mr. Chip Kennedy

7. COMMUNITY OUTREACH

Easton Airport Day – October 8, 2022

8. AIR TRAFFIC OPERATIONS

Updates from Tower Manager, Mr. Scott Stiefel
6035 ops in July

9. FUEL OPERATION

Comparison of Jet-A as of July 2022 (23 Budget)				
Company	July last Budget	Total 2022	Difference	% of Change
Easton Jet Service	42304	24223	-18081	-42.7%
Flight Support Services	27155	15853	-11302	-41.6%
Trident Services	14356	22447	8091	56.4%
NexGen	7889	17738	9849	124.8%
Airport Jet Total	91704	80261	-11443	-12.5%
Comparison of Avgas as of July 2022 (23 Budget)				
Company	July last budget	Total 2022	Difference	% of Change
Easton Jet Service	2149	1570	-579	-26.9%
Flight Support Services	2721	1675	-1046	-38.4%



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Trident Services	10612	4553	-6059	-57.1%
NexGen	840	1250	410	48.8%
Airport Avgas Total	16322	9048	-7274	-44.6%
Combined Fuel Totals	108026	89309	-18717	-17.3%

Combined Totals as of August 16, 2022

	Easton Jet Service	Flight Support Services	Trident Services	NexGen	Airport Total
Jul-22	25793	17528	27000	18988	89309
Aug-22	17847	17742	16413	23549	75551
YTD Total	43640	35270	43413	42537	164860

- 10. PUBLIC COMMENTS**
- 11. REVIEW OF ACTION ITEMS**
- 12. ADJOURNMENT**

