

**Easton Airport
Advisory Board Meeting Minutes
June 15, 2022 at 9am**

ATTENDEES:

Micah Risher	Michele Anstatt	Tim Bumford	
Jeff Lankford	Charlie Daffin	Chip Kennedy	
Jack Pettit	Derek Hollinger	Hunter Harris	
Rudy Strickland	Steve Harr	Scott Stiefel	
Hugh Grunden	Jennifer Lutz	Chris Gill	

1. APPROVAL OF MINUTES

May 18, 2022

2. GRANT UPDATES

Received \$789,449.80 for AIP47 on May 25, 2022

Expect \$297,818 from MAA before June 30, 2022

Plan to draw down on AIP48 & AIP51 after July 1, 2022 to assist with FY23 projects

FAA GRANTS

Number	Period Start	Period End	Total Amount	Received	Program
ESN 3-24-0014-047-2020	9/11/2020	9/11/2024	1,617,687	1,426,355	AIP
ESN 3-24-0014-048-2021	6/10/2021	6/10/2025	91,162	0	CRRSA
ESN 3-24-0014-049-2021	9/7/2021	9/7/2025	338,960	0	AIP
ESN 3-24-0014-050-2021	9/7/2021	9/7/2025	161,307	0	AIP
ESN 3-24-0014-051-2022	1/11/2022	1/11/2026	148,000	0	ARPA

MAA GRANTS

Number	Period Start	Period End	Total Amount	Received	Program
MAA-GR-22-009	8/27/2021	6/30/2022	297,818	0	Special

3. PROJECTS

RUNWAY 4/22 PROGRAM

AIP Grant Application submitted on April 7, 2022 requesting to move to Design phase (project total of \$1,885,261.00) for the Runway 4/22 Program. No update from FAA.



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OBSTRUCTION REMOVAL PROGRAM

Phase 2 – Complete. Expect reimbursement before June 30, 2022.

AUTOMATED WEATHER OBSERVING SYSTEM (AWOS) REPLACEMENT

MAA has tentatively committed \$150,000 towards the project

4. ANNUAL RENT INCREASES – JULY 1

Most agreements are based on CPI (7%). The majority of our agreements will increase 5% based on 2016 Lease Addendum. Letters have been sent to tenants.

5. T HANGAR COMPLIANCE VERIFICATION

Conducted Hangar Inspections June 9.

- 10 units (11%) clearly out of compliance with FAA guidance and airport lease (un-airworthy aircraft or non-aeronautical use)
- 17 units (19%) questionable compliance (airworthiness is questionable, no aircraft in hangar, borderline non-aeronautical use)
- Removed 16 containers of fuel (62 gallons)
- 3 open flame torpedo style heaters
- 1 electrical hazard (spliced cords)

Airport improving process to verify insurance and airworthiness on regular basis. Letters to tenants are forthcoming. Compliance efforts will increase.

6. EASTON VOLUNTEER FIRE DEPT BURN BUILDING

MOU sent to Town of Easton and EVFD for review on May 18, 2022.

7. AIRPORT GOOD NEIGHBOR – NOISE ABATEMENT PROGRAM DISCUSSION

8. BUSINESS DEVELOPMENT & MARKETING

Updates from Business & Marketing Coordinator, Mr. Jeff Lankford

9. AIRPORT MAINTENANCE UPDATE

Updates from Maintenance Director, Mr. Chip Kennedy

10. COMMUNITY OUTREACH

Easton Airport Day – October 8, 2022



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11. AIR TRAFFIC OPERATIONS

Updates from Tower Manager, Mr. Scott Stiefel

Runway Safety Action Team (RSAT) Meeting was held on May 19, 2022

Month	2019	2020	2021
January	4,147	5,041	4893
February	4,297	4,134	3292
March	5,735	4,573	5903
April	6,724	1,819	6227
May	6,554	4,674	7241
June	8,172	6,546	9756
July	8,526	6,520	8953
August	7,521	7,261	7654
September	6,451	5,187	5465
October	5,193	6,242	5018
November	6,190	4,887	5003
December	4,005	5,079	3796
Total	73,515	61,963	73201

Air Traffic operations returned to pre-pandemic levels in 2021

Flight Training accounted for 59% of the activity with 43,268 ops

Military Flight Training accounted for nearly 25% of the VFR Pattern activity and 15% of the total traffic with 10,743 operations

Itinerant General Aviation & Military activity accounted for 29,933 or nearly 41% of total operations (**highest ever recorded**)

Business Users (Air Taxi/Charters) totaled 3,381 flights in 2021(**highest ever recorded**)

An average of 9 air taxi operations occur daily (In 2011, the average was 3 per day)



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12. FUEL OPERATION

Comparison of Jet-A as of May 2022 (22 Budget)				
Company	May. last Budget	Total 2022	Difference	% of Change
Easton Jet Service	225468	338356	112888	50.1%
Flight Support Services	249028	295124	46096	18.5%
Trident Services	109318	127559	18241	16.7%
Hanger Assoc/Nexgen	31070	113993	82923	266.9%
Airport Jet Total	614884	875032	260148	42.3%
Comparison of Avgas as of May 2022 (22 Budget)				
Company	May. last budget	Total 2022	Difference	% of Change
Easton Jet Service	20863	21547	684	3.3%
Flight Support Services	21163	19001	-2162	-10.2%
Trident Services	43712	44761	1049	2.4%
Hanger Assoc/Nexgen	3265	5023	1758	53.8%
Airport Avgas Total	89003	90332	1329	1.5%
Combined Fuel Totals	703887	965364	261477	37.1%

	Easton Jet	Flight Support	Trident	Hangar Associates/Nexgen	Airport Total
Jul-21	44453	29876	24968	8729	108026
Aug-21	34821	28921	17751	2300	83793
Sep-21	51041	33010	17706	6617	108374
Oct-21	43956	26005	23904	13960	107825
Nov-21	43122	40348	13932	15890	113292
Dec-21	27727	27074	7143	7881	69825
Jan-22	15583	25938	14125	3988	59634
Feb-22	21443	26061	12964	8743	69211
Mar-22	22120	26518	8395	11207	68240
Apr-22	29545	30229	16956	14349	91079
May-22	26092	20145	14476	25352	86065
Jun-22	10654	19471	10192	19353	59670
YTD Total	370557	333596	182512	138369	1,025,034

13. PUBLIC COMMENTS

14. REVIEW OF ACTION ITEMS

15. ADJOURNMENT

